

## DAILY TIME RECORD

Marciana B. Galambao

(Name)

For the Month of March 2022

Official hours for arrival: Regular Day \_\_\_\_\_

and departure Saturdays

Day	A.M.		P.M.		Undertime	
	Arrival	Depar	Arrival	Depar	Hour	Min
1.	7:30	12:00	1:00	5:00		
2.	7:00	12:00	1:00	5:00		
3.	7:30	12:00	1:00	5:00		
4.	7:30	12:00	1:00	5:00		
5.	Saturday					
6.	Sunday					
7.	7:30	12:00	1:00	5:00		
8.	7:45	12:00	1:00	5:00		
9.	7:00	12:00	1:00	5:00		
10.	7:45	12:00	1:00	5:00		
11.	7:25	12:00	1:00	5:00		
12.	Saturday					
13.	Sunday					
14.	7:45	12:00	1:00	5:00		
15.	7:45	12:00	1:00	5:00		
16.	7:50	12:00	1:00	5:00		
17.	7:50	12:00	1:00	5:00		
18.	7:45	12:00	1:00	5:00		
19.	Saturday					
20.	Sunday					
21.	8:00	12:00	1:00	5:00		
22.	8:00	12:00	1:00	5:00		
23.	8:00	12:00	1:00	5:00		
24.	8:00	12:00	1:00	5:00		
25.	7:40	12:00	1:00	5:00		
26.	Saturday					
27.	Sunday					
28.	7:30	12:00	1:00	5:00		
29.	7:15	12:00	1:00	5:00		
30.	7:40	12:00	1:00	5:00		
31.	7:20	12:00	1:00	5:00		

I certify on my honor that the above is a true correct reports of the hours of work performed, record of which was made daily at the time of arrival at and departure from office.

MARCIANA B. GALAMBAO

Verified to the prescribed office hours.

KYZA MAE M. RAMONEDA

OIC Head, Dept. of Biotechnology