

DAILY TIME RECORD**FLORES, MA. ZAIDA A.**

(NAME)

For the month of

January 1 - 31, 2023

Official hours for arrival and departure

8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SUN						Off
2-MON						Holiday
3-TUE	8:12	12:19	12:56	5:09	12mins	7hrs 48mins
4-WED	8:35	12:30	12:49	5:02	35mins	7hrs 25mins
5-THU	8:46	12:30	12:46	5:10	46mins	7hrs 14mins
6-FRI	8:23	12:19	12:51	5:00	23mins	7hrs 37mins
7-SAT						Off
8-SUN						Off
9-MON	8:06	12:33	1:00	5:08	6mins	7hrs 54mins
10-TUE	7:51	12:23	12:39	5:04		8hrs
11-WED	8:36	12:17	12:35	5:05	36mins	7hrs 24mins
12-THU	9:27	12:37	12:51	5:01	1hr 27mins	6hrs 33mins
13-FRI						SL
14-SAT						Off
15-SUN						Off
16-MON	7:47	12:01	12:29	5:02		8hrs
17-TUE	8:26	12:32	12:38	5:02	26mins	7hrs 34mins
18-WED	8:45	12:41	12:46	5:02	45mins	7hrs 15mins
19-THU	7:51	12:26	12:34	5:04		8hrs
20-FRI	9:01	12:35	12:46	5:02	1hr 1min	6hrs 59mins
21-SAT						Off
22-SUN						Off
23-MON	8:39	12:20	12:36	5:01	39mins	7hrs 21mins
24-TUE	8:26	12:33	12:42	5:15	26mins	7hrs 34mins
25-WED	8:27	12:21	12:25	5:05	27mins	7hrs 33mins
26-THU	8:53	12:30	12:48	5:02	53mins	7hrs 7mins
27-FRI	8:11	12:25	12:37	5:02	11mins	7hrs 49mins
28-SAT						Off
29-SUN						Off
30-MON	8:22	12:21	12:35	5:02	22mins	7hrs 38mins
31-TUE	8:27	12:26	12:43	5:02	27mins	7hrs 33mins

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.


MA. ZAIDA A. FLORES

VERIFIED as to prescribed office hours


ROMEL B. ARMECIN

Department Head
 National Abaca Research Center