



04 July 2022

Dr. Ulysses A. Cagasan
Head, Department of Agronomy
Visayas State University
Visca, Baybay City, Leyte

Dear Dr. Cagasan:


Greetings!

The Ecological Farm and Resource Management Institute (Eco-FARMI) will be conducting a training on Biofertilizer Production and Natural Farming Inputs under our extension program entitled: Participatory Eco-Farming for the Visayas. During the training, our driver, Mr. Guilberto Valdevieso is on-leave for important matters. In connection to this, we are asking your respective office if we can request **Mr. Andreo P. Villocino** as our driver. The training will be conducted on July 6, 2022 at Brgy. Mahayag, Merida, Leyte.


We are looking forward for your approval on this matter.

Thank you very much.

Respectfully yours,


Jerome O. Arribado
Extension Project Leader, Eco-FARMI

Noted by:


Dhenber C. Lusanta
OIC Director, Eco-FARMI