





DEPARTMENT OF AGRONOMY

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January 01, 2021

Dr. Edgardo E. TulinPresident
Visayas State University
Visca, Baybay City, Leyte

Thru: Dr. Maria Juliet C. Ceniza

VP for REI

Dear Dr. Tulin:

I wish to recommend the appointment of **Dr. Nello D. Gorne** as Department Extension Coordinator effective January 1, 2021 to December 31, 2021

As Department Extension Coordinator, you are expected to perform the following responsibilities:

- 1. Supervise the extension activities in the Department through Faculty and College Dean.
- 2. Consolidate and integrate reports on the significant outputs/outcome of the Department Extension projects.
- 3. As focal person in the Department for any extension activities and collaboration.

Thank you.

ULYSSES A. CAGASAN Department Head, DA

Conforme:

Certified funds available:

NELLO D. GORNE Asst. Prof IV

ALICIA M. FLORES Head, Budget Office

Recommending Approval:

MARIA JULIET C. CENIZA
VP for Research, Extension and Innovation

CC.

VP, Research, Extension and Innovation Dean, College Head, Department PRPFO



Vision:

A globally competitive university for science, technology, and environmental

conservation.

Mission:

Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

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OFFICE OF THE PRESIDENT

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January 01, 2021

Dr. Nello D. Gorne
Extension Coordinator
Department of Agronomy
Visayas State University
Visca, Baybay City, Leyte

Dear Dr. Gorne:

By the authority vested in me as University President, you are hereby appointed as Department Extension Coordinator effective January 01, 2021-December 31, 2021.

As Department Extension Coordinator, you are expected to:

- 1. Supervise the extension activities in the Department through faculty and College Dean.
- 2. Consolidate and integrate reports on the significant outputs/outcome of the Department Extension projects.
- 3. As focal person in the Department for any extension activities and collaboration.

EDGARDO E. TULIN President

cc: OVPREI – VP; OVPREI – RPO; Director, Center, Dean, College; RSPPRO; Budget Office; Finance Management Office (FMO); Accounting Office; File - OP