"Exhibit A"

INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW FORM (IPCR)

I, ARLIN B. FLANDEZ of the Office of the Head for Internal Audit commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January 1 to December 31, 2022

ARLIN B. FLANDEZ
Ratee

MARIA TERESA A. CRUZ
Head of Unit

MFOs/PAPs	Success Indicators	Task Assigned	Target	Actual Accomplishment	Rating				Remarks
					Q1	E2	T3	A4	
Citizen's Charter Compliance	Percentage Compliance to Citizen's Charter in compliance to Republic Act No. 9485 otherwise known as the Anti-Red Tape Act of 2007	Regularly adhere to Citizens charter	100%						
Efficient and customer-friendly frontline service	Zero complaint from clients in compliance with CSC's Public Service Delivery Audit or PASADA 2003	No Complaint/s from clients	Zero						
Submission of Agency Procurement Plan	Number of PPMP submitted or or before prescribed deadline	Prepared and submitted the PPMP requirementr for the suceeding year	1						
	Number of Purchase Request request submitted on or before orescribed deadline	Prepared and submitted Purchase Request on or before prescribed deadline	2						
	Number of monthly Financial Reports verified from BRF and IGF projects	Checked the financial report of all BRF and IGF projects	200						
	Number of Substantiated Official Reciepts reported in the Projects monthly Financial Report	Checked the reported Official Receipts against the report of collections prepared by Cash Division	1400						
	Number of Working Papers prepared	Review the reports and prepare working papers as the result of the review	10						
	Number of Public Bidding assisted in relation with RA9184	Act as BAC secreatriat member	100						
	Discharged of duties as office dDRC	Exercise the functions as stated in OP Memorandum No. 21 s2021 dated Jan. 4 2021	100%						