



VISAYAS
STATE UNIVERSITY

INSTITUTE FOR
**STRATEGIC RESEARCH
AND DEVELOPMENT
STUDIES**

February 27, 2025

Dr. Prose Ivy G. Yepes

President

Visayas State University

Visca, Baybay City, Leyte

Thru: Dr. Santiago T. Peña, Jr.

VP for REI

Dear Dr. Yepes:

This is to recommend the appointment of **Ms. Jeanie Rose S. Deluza**, as Component Leader - Information to Action: Strengthening IEC Materials for Improved Knowledge Dissemination, under the program titled "Strengthening Local Governance and SUCs' Extension Service Delivery Through the BIDANI Strategy" (BIDANI EXT.01) without honorarium effective February 27, 2025 to December 31, 2025.

As component leader, Ms. Deluza is expected to perform the following responsibilities with appropriate workload unit equivalent:

- 1) Conduct component activities as planned.
- 2) Make representation and participate in the various BIDANI project activities
- 3) Submit quarterly project reports
- 4) Present the project highlights during the Extension In-house Review.

Thank you and best regards.

Very truly yours,

LILIAN B. NUÑEZ

Director, ISRDS and

Program Leader, BIDANI

Conforme:

Certified funds available:

JEANIE ROSE S. DELUZA

Instructor 1

ALICIA M. FLORES

Head, Budget Office



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