

DAILY TIME RECORD

DELIMA, GINA A.
(NAME)

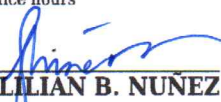
For the month of
December 1 - 31, 2024
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SUN						Off
2-MON	7:54	12:40	12:59	5:21		8hrs
3-TUE	7:59	12:00	1:00	5:09		8hrs
4-WED	7:04	12:13	12:15	5:22		8hrs
5-THU	7:30	12:56	12:57	7:13		8hrs
6-FRI	7:44	12:37	12:38	5:36		8hrs
7-SAT						Off
8-SUN						Off
9-MON						SL
10-TUE	8:01	12:55	12:58	5:04		9hrs
11-WED	7:56	12:18	12:19	5:23		9hrs 26mins
12-THU	9:05	12:02	12:04	5:07		8hrs
13-FRI						SL
14-SAT						Off
15-SUN						Off
16-MON	8:00	12:21	12:33	5:23		8hrs
17-TUE						VL
18-WED	8:44	12:03	12:44	5:21	44mins	7hrs 16mins
19-THU						SPL
20-FRI						CDO
21-SAT						Off
22-SUN						Off
23-MON	8:00	12:00	1:00	5:00		8hrs
24-TUE						Holiday
25-WED						Holiday
26-THU						FL
27-FRI						FL
28-SAT						Off
29-SUN						Off
30-MON						Holiday
31-TUE						Holiday

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.


GINA A. DELIMA

VERIFIED as to prescribed office hours


LILIAN B. NUNEZ

Department Head
Institute for Strategic Research & Development Studies

DAILY TIME RECORD

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(NAME)

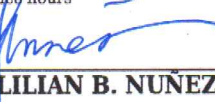
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