

#### Republic of the Philippines VISAYAS STATE UNIVERSITY Visca, Baybay City, Leyte

Stamp of Date of Receipt

## APPLICATION FOR LEAVE

OFFICE/DEPARTMENT 2. NAME:	(Last) (First) (Middle)
Advanced Research and Innovation Center	ATOK JO JANE D.
DATE OF FILING April 25, 2022 4. POSITION In	
6. DETAILS	OF APPLICATION
A TYPE OF LEAVE TO BE AVAILED OF	6.B DETAILS OF LEAVE
Vacation Leave (Sec. 51, Rule XVI, Omnibus Rules Implementing E.O. No. 292)	
Mandatory/Forced Leave(Sec. 25, Rule XVI, Omnibus Rules Implementing E.O.	In case of Vacation/Special Privilege Leave:
Sick Leave (Sec. 43, Rule XVI, Omnibus Rules Implementing E.O. No. 292)	
Maternity Leave (R.A. No. 11210 / IRR issued by CSC, DOLE and SSS)	Abroad (Specify)
	In case of Sick Leave:
Paternity Leave (R.A. No. 8187 / CSC MC No. 71, s. 1998, as amended)	In Hospital (Specify Illness)
Special Privilege Leave (Sec. 21, Rule XVI, Omnibus Rules Implementing E.O. No. Solo Parent Leave (RA No. 8972 / CSC MC No. 8, s. 2004)	292) Out Patient (Specify Illness)
Study Leave (Sec. 68, Rule XVI, Omnibus Rules Implementing E.O. No. 292)	In case of Special Leave Benefits for Women:
10-Day VAWC Leave (RA No. 9262 / CSC MC No. 15, s. 2005)	(Specify Illness)
Rehabilitation Privilege (Sec. 55, Rule XVI, Omnibus Rules Implementing E.O. No. 1	292)
Special Leave Benefits for Women (RANo. 9710 / CSC MC No. 25, s. 2010)	In case of Study Leave:
√ Special Emergency (Calamity) Leave (CSC MC No. 2, s. 2012, as amended)	Completion of Master's Degree
Adoption Leave (R.A. No. 8552)	BAR/Board Examination Review
Others:	Other purpose:
	Monetization of Leave Credits
NUMBER OF WORKING DAYS APPLIED FOR	Terminal Leave
4 days	6.D COMMUTATION
INCLUSIVE DATES	Not Requested
May3,6 & 10, 2022	Requested
way 3,5 & 10, 2022	- See
	(Signature of Applicant)
7. DETAILS OF AC	TION ON APPLICATION
CERTIFICATION OF LEAVE CREDITS	7.B RECOMMENDATION
As of	For approval
Vacation Leave Sick Leave Total Eamed	For disapproval due to
Less this application	
Balance	1111
	MA THEREON IN
REGINA BIBERA, Am. Officer II	MA. THERESA P. LORETO  Director, ARI Center
(Authorized Officer)	(Authorized Officer)
APPROVED FOR:	
days with pay	7.D DISAPPROVED DUE TO:
days without pay	
others (Specify)	
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### APPLICATION FOR LEAVE

OFFICE/DEPARTMENT 2 NAME: (Last)	(First) (Middle)
Advanced Research and Innovation Center ATOK	JO JANE D.
B. DATE OF FILING May \$ 2022 4. POSITION Instructor	5. SALARY
6. DETAILS OF A	PPLICATION
3.A TYPE OF LEAVE TO BE AVAILED OF	6.B DETAILS OF LEAVE
Vacation Leave (Sec. 51. Rule XVI, Omnibus Rules Implementing E.O. No. 292)	In case of Vacation/Special Privilege Leave:
Mandatory/Forced Leave(Sec. 25, Rule XVI, Omnibus Rules Implementing E.O. No. 292)	Within the Philippines
Sick Leave (Sec. 43, Rule XVI, Omnibus Rules Implementing E.O. No. 292)	Abroad (Specify)
Maternity Leave (R.A. No. 11210 / IRR issued by CSC, DOLE and SSS)	In case of Sick Leave:
Paternity Leave (R.A. No. 8187 / CSC MC No. 71, s. 1998, as amended)	In Hospital (Specify Illness)
Special Privilege Leave (Sec. 21, Rule XVI, Omnibus Rules Implementing E.O. No. 292)	Out Patient (Specify Illness)
Solo Parent Leave (RA No. 8972 / CSC MC No. 8, s. 2004)	
Study Leave (Sec. 68, Rule XVI, Omnibus Rules Implementing E.O. No. 292)	In case of Special Leave Benefits for Women:
10-Day VAWC Leave (RA No. 9262 / CSC MC No. 15, s. 2005)	(Specify Illness)
Rehabilitation Privilege (Sec. 55, Rule XVI, Omnibus Rules Implementing E.O. No. 292)	
Special Leave Benefits for Women (RA No. 9710 / CSC MC No. 25, s. 2010)	In case of Study Leave:
√ Special Emergency (Calamity) Leave (CSC MC No. 2, s. 2012, as amended)	Completion of Master's Degree
Adoption Leave (R.A. No. 8552)	BAR/Board Examination Review
	Other purpose:
Others:	Monetization of Leave Credits
	Terminal Leave
.C NUMBER OF WORKING DAYS APPLIED FOR	6.D COMMUTATION
1 day	Not Requested
INCLUSIVE DATES	Requested
05-May-22	
	(Signature of Applicant)
7. DETAILS OF ACTION	ON APPLICATION
A CERTIFICATION OF LEAVE CREDITS	7.B RECOMMENDATION
As of	For approval
Vacation Leave Sick Leave	For disapproval due to
Total Earned Less this application	
Balance	mplate
	MA. THERESA P. LORETO
REGINA BIBERA, Am. Officer II (Authorized Officer)	Director, ARI Center (Authorized Officer)
(Additionized Officer)	( vidilorized clinest)
C APPROVED FOR:	7.D DISAPPROVED DUE TO:
days with pay days without pay	
others (Specify)	
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President	
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#### Republic of the Philippines VISAYAS STATE UNIVERSITY Visca, Baybay City, Leyte

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# APPLICATION FOR LEAVE

OFFICE/DEPARTMENT 2. NAME: (Last)	(First) (Middle)
OFFICE/DEPARTMENT	JO JANE D.
Advanced Research and Innovation Center ATOK	
DATE OF FILING May 12, 2022 4. POSITION Instructor	or I 5. SALARY
6. DETAILS OF A	PPLICATION
TYPE OF LEAVE TO BE AVAILED OF	6.B DETAILS OF LEAVE
Vacation Leave (Sec. 51, Rule XVI, Omnibus Rules Implementing E.O. No. 292)	In case of Vacation/Special Privilege Leave:
Vacation Leave (Sec. 31, Rule XVI, Omnibus Rules Implementing E.O. No. 292)  √ Mandatory/Forced Leave(Sec. 25, Rule XVI, Omnibus Rules Implementing E.O. No. 292)	Within the Philippines
	Abroad (Specify)
Sick Leave (Sec. 43, Rule XVI, Omnibus Rules Implementing E.O. No. 292)	In case of Sick Leave:
Maternity Leave (R.A. No. 11210 / IRR issued by CSC, DOLE and SSS)	In Hospital (Specify Illness)
Paternity Leave (R.A. No. 8187 / CSC MC No. 71, s. 1998, as amended)	Out Patient (Specify Illness)
Special Privilege Leave (Sec. 21, Rule XVI, Omnibus Rules Implementing E.O. No. 292)	
Solo Parent Leave (RA No. 8972 / CSC MC No. 8, s. 2004)	In case of Special Leave Benefits for Women:
Study Leave (Sec. 68, Rule XVI, Omnibus Rules Implementing E.O. No. 292)	(Specify Illness)
10-Day VAWC Leave (RA No. 9262 / CSC MC No. 15, s. 2005)	(opecity initioos)
Rehabilitation Privilege (Sec. 55, Rule XVI, Omnibus Rules Implementing E.O. No. 292)	In case of Study Leave:
Special Leave Benefits for Women (RA No. 9710 / CSC MC No. 25, s. 2010)	Completion of Master's Degree
Special Emergency (Calamity) Leave (CSC MC No. 2, s. 2012, as amended)	
Adoption Leave (R.A. No. 8552)	BAR/Board Examination Review
	Other purpose:
Others:	Monetization of Leave Credits
Official.	Terminal Leave
C NUMBER OF WORKING DAYS APPLIED FOR	6.D COMMUTATION
	Not Requested
1 day	Requested
INCLUSIVE DATES	
May 17, 2022	(Signature of Applicant)
7. DETAILS OF ACTIO	ON ON APPLICATION
	7.B RECOMMENDATION
7.A CERTIFICATION OF LEAVE CREDITS	For approval
As of Sick Leave	For disapproval due to
Vacation Leave	
Total Earned Less this application	ntalouto
Balance	MA. THERESA P. LORETO
	Director, ARI Center
REGINA BIBERA, Am. Officer II	(Authorized Officer)
(Authorized Officer)	TO SEE PHE TO
7.C APPROVED FOR:	7.D DISAPPROVED DUE TO:
days with pay	
days without pay others (Specify)	
Others (Openly)	A L
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EDGARDO	
	ident
(Authorize	ed Official)