

DAILY TIME RECORD**PALERMO, ALDRIN RUBI**

Name

For the month of **NOVEMBER 1-30, 2021**Official hours for arrival
and departure

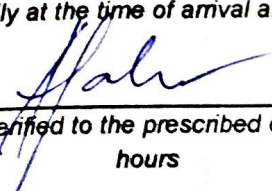
Regular days _____

Saturdays _____

D A Y	A M		P M		UNDERTIME	
	Arrival	Depart- ure	Arrival	Depart- ure	Hrs.	Min.
1	HOLIDAY					
2	SICK LEAVE					
3	7:00	1:00	2:00	5:00		
4	WORK FROM HOME					
5	8:00	12:00	1:00	5:00		
6	SATURDAY					
7	SUNDAY					
8	HOLIDAY					
9	SICK LEAVE					
10	7:00	1:00	2:00	5:00		
11	WORK FROM HOME					
12	WORK FROM HOME					
13	SATURDAY					
14	SUNDAY					
15	7:00	1:00	2:00	5:00		
16	WORK FROM HOME					
17	7:00	1:00	2:00	5:00		
18	7:00	9:00	10:00	5:00		
19	SICK LEAVE					
20	SATURDAY					
21	SUNDAY					
22	7:00	1:00	2:00	5:00		
23	7:00	9:00	10:00	5:00		
24	WORK FROM HOME					
25	7:00	9:00	10:00	5:00		
26	8:00	12:00	1:00	5:00		
27	SATURDAY					
28	SUNDAY					
29	7:00	1:00	2:00	5:00		
30	HOLIDAY					
31						

TOTAL

I CERTIFY on my honor that the above is a true and correct reports of the hours of works performed, record of which was made daily at the time of arrival and departure from office.


Verified to the prescribed office
hours

JETT C. QUEBEC
In-Charge