

DAILY TIME RECORD
NAPIERE, WILMA V.

(NAME)

For the month of
July 1 - 31, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-TUE	7:59	12:04	12:06	5:26		8hrs
2-WED	7:59	12:04	12:06	5:33		8hrs
3-THU	8:04	12:15	12:18	5:17	4mins	7hrs 56mins
4-FRI	7:55	12:06	12:07	5:16		8hrs
5-SAT						Off
6-SUN						Off
7-MON	7:56	12:12	12:14	5:17		8hrs
8-TUE	8:00	12:39	12:40	5:17		8hrs
9-WED	8:00	12:10	12:11	5:18		8hrs
10-THU	8:05	12:12	12:14	5:17	5mins	7hrs 55mins
11-FRI	7:53	12:37	12:38	5:22		8hrs
12-SAT						Off
13-SUN						Off
14-MON	7:43	12:34	12:36	5:21		8hrs
15-TUE	8:05	12:07	12:09	4:11	54mins	7hrs 6mins
16-WED	7:59	12:05	12:07	5:10		8hrs
17-THU	8:14	12:03	12:05	5:10	14mins	7hrs 46mins
18-FRI	7:56	12:07	12:08	5:19		8hrs
19-SAT						Off
20-SUN						Off
21-MON						SLP
22-TUE	7:56	12:31	12:33	5:24		8hrs
23-WED	8:08	12:01	12:02	5:01	8mins	7hrs 52mins
24-THU	8:00	12:07	12:12	5:12		8hrs
25-FRI	8:07	12:39	12:44	5:11	7mins	7hrs 53mins
26-SAT						Off
27-SUN						Off
28-MON	8:07	12:08	12:10	5:40	7mins	7hrs 53mins
29-TUE	8:00	12:39	12:41	5:15		8hrs
30-WED	7:53	12:43	12:44	5:13		8hrs
31-THU	8:03	12:31	12:32	5:13	3mins	7hrs 57mins

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

WILMA V. NAPIERE

VERIFIED as to prescribed office hours

QUEEN-EVER Y. ATUPAN

Department Head
Cashiering Office

DAILY TIME RECORD
NAPIERE, WILMA V.

(NAME)

For the month of
July 1 - 31, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-TUE	7:59	12:04	12:06	5:26		8hrs
2-WED	7:59	12:04	12:06	5:33		8hrs
3-THU	8:04	12:15	12:18	5:17	4mins	7hrs 56mins
4-FRI	7:55	12:06	12:07	5:16		8hrs
5-SAT						Off
6-SUN						Off
7-MON	7:56	12:12	12:14	5:17		8hrs
8-TUE	8:00	12:39	12:40	5:17		8hrs
9-WED	8:00	12:10	12:11	5:18		8hrs
10-THU	8:05	12:12	12:14	5:17	5mins	7hrs 55mins
11-FRI	7:53	12:37	12:38	5:22		8hrs
12-SAT						Off
13-SUN						Off
14-MON	7:43	12:34	12:36	5:21		8hrs
15-TUE	8:05	12:07	12:09	4:11	54mins	7hrs 6mins
16-WED	7:59	12:05	12:07	5:10		8hrs
17-THU	8:14	12:03	12:05	5:10	14mins	7hrs 46mins
18-FRI	7:56	12:07	12:08	5:19		8hrs
19-SAT						Off
20-SUN						Off
21-MON						SLP
22-TUE	7:56	12:31	12:33	5:24		8hrs
23-WED	8:08	12:01	12:02	5:01	8mins	7hrs 52mins
24-THU	8:00	12:07	12:12	5:12		8hrs
25-FRI	8:07	12:39	12:44	5:11	7mins	7hrs 53mins
26-SAT						Off
27-SUN						Off
28-MON	8:07	12:08	12:10	5:40	7mins	7hrs 53mins
29-TUE	8:00	12:39	12:41	5:15		8hrs
30-WED	7:53	12:43	12:44	5:13		8hrs
31-THU	8:03	12:31	12:32	5:13	3mins	7hrs 57mins

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

WILMA V. NAPIERE

VERIFIED as to prescribed office hours

QUEEN-EVER Y. ATUPAN

Department Head
Cashiering Office