

DAILY TIME RECORD**DHENBER C. LUSANTA**

(NAME)

For the month of

November 1-30, 2021

Official hours for arrival and departure

8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1- MON	Holiday					
2- TUE	8:11	12:11	12:57	5:30		
3- WED	8:16	15:15	12:56	5:16		
4- THU	7:59	12:11	12:55	5:15		
5- FRI	8:01	12:21	12:56	5:03		
6- SAT						
7- SUN						
8- MON	Holiday					
9- TUE	8:13	12:13	12:42	5:09		
10- WED	8:00	12:02	15:56	5:03		
11- THU	8:05	12:11	12:52	5:30		
12- FRI	8:09	12:01	12:53	5:06		
13- SAT						
14- SUN						
15- MON	7:58	12:11	12:32	5:31		
16- TUE	8:12	12:15	12:56	5:11		
17- WED	7:58	12:01	12:56	5:33		
18- THU	8:00	12:23	01:05	5:56		
19- FRI	8:00	12:00	1:00	5:31		
20- SAT						
21- SUN						
22- MON	7:59	12:02	1:00	5:16		
23- TUE	7:45	12:01	12:56	5:32		
24- WED	7:58	12:31	12:56	5:32		
25- THU	8:10	12:01	12:10	6:32		
26- FRI	7:45	12:31	1:00	5:36		
27- SAT						
28- SUN						
29-						
30-	Holiday					
31-						

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office



DHENBER C. LUSANTA

VERIFIED as to prescribed office hours

MARIA JULIET C. CENIZA
Supervisor