



March 13, 2023

**Dr. Antonio P. Abamo, Ph.D.**  
Director for Extension and OIC VP for RDEI  
Visayas State University  
Visca, Baybay City, Leyte


**Dear Dr. Abamo:**

The Department of Agronomy (DA) would like to extend its warmest thanks to the University Extension Office for extending our project entitled: "Training, Technical Assistance, and Distribution of Agronomic Crops Planting Materials in Support of RDEI Programs of VSU and Other Agencies" for CY 2023 implementation. This project embarked on conducting four component studies, to wit: Production and distribution of recommended certified rice and corn seeds, production and distribution of certified planting materials for legumes and root crop varieties, training and technical assistance on the production systems of agronomic field crops, and design, production, and distribution of print add materials (brochures) for the intended clientele.

In this light, we would like to request the approval of our funds for this year's implementation as reflected in our submitted line-of-item budget (see attached Table 1) so that we can continue our plans and activities in conducting the aforementioned four component studies based on the prescribed plans and objectives of the project.

Thank you very much for your continued support in the realization of this undertaking.

Very truly yours,

  
**DIONESIO M. BAÑOC**  
Project Leader  
Department of Agronomy

Recommending Approval:

  
**RUTH O. ESCASINAS, Ph.D.**  
Head  
Department of Agronomy