

## ACCOMPLISHMENT REPORT

November 2-29, 2021

This is to certify that the undersigned **PAULA NADREA M. PAQUIBULAN** **was approved on a “work from home” scheme** during the period covered and that she actually accomplished and delivered the expected/assigned outputs as shown below:

Specific Date/s	Activities/Outputs accomplished and delivered/submitted	Equivalent Points
November 2, 2021	Checked learning tasks and assessments and updated students' records(ELSt 104) Student Consultation/ Answered students' queries Prepared DTR and Accomplishment report	5 2 1
November 3, 2021	Checked learning tasks and assessments and updated students' records(Litr. 135 and Litr. 132) Student Consultation/ Answered students' queries Search for additional reading materials for ELSt 104, Litr 132	2 4 2
November 5, 2021	Checked learning tasks and assessments and updated students' records (Litr. 135 and Litr. 132) Student Consultation/ Answered students' queries Prepared for class activity for Litr. 132	6 2 2
November 8-12, 2021	Attended the Committee on Department News and Website meeting Checked learning tasks and assessments and updated students' records( ELSt 104 , Litr. 132, Litr. 135) Attended an International Webinar on Globalization: Interdependency of Asia-Pacific Nations vis-a-vis South China Sea Political Tension and Covid-19 Management Student Consultation/ Answered students' queries Handled Virtual Classes (ELSt 104, Litr. 132, Litr. 135) Prepared PowerPoint Presentation for Litr. 132 Searched for additional reading texts	1 12 3 10 9 3 2
November 15-19, 2021	Prepared PowerPoint Presentation for ELSt 104 Checked learning tasks and assessments and updated students' records ( ELSt 104, Litr. 132, Litr. 135) Searched for additional references for PowerPoint making Student Consultation/ Answered students' queries Handled Virtual Classes ( ELSt 104, Litr. 132, Litr.	2 10 2 9

	135) Prepared for activities for the virtual classes ( ELSt 104, Litr. 132, and Litr. 135)	10 7
November 22-26, 2021	Checked learning tasks and assessments and updated students' records( Litr. 132, Litr. 135 and ELSt 104 ) Student Consultation/ Answered students' queries Handled Virtual Classes for ELSt 104, Litr. 132,Litr. 135 Prepared PowerPoint for Litr. 132 and ELSt 104 Searched for additional reading materials for Litr. 135, ELSt 104, and Litr. 132 Attended the Department's meeting (ISO)	12 11 8 5 5 1
November 29,2012	Checked learning tasks and assessments and updated students' records( ELSt 104, Litr. 135) Handled Virtual Class for Litr. 132 Student Consultation/ Answered students' queries	5 2 2
	<b>TOTAL OUTPUT POINTS DELIVERED</b>	<b>157</b>

**Total Points to be delivered during WFH (No. of days x 8 hrs) = 152pts**

**Less: Total Output Points accomplished/delivered = 157pts**

**Number of hours (undertime) ( -5 pts)**

Submitted by:



**PAULA NADREA M. PAQUIBULAN**

Name of Employee/Faculty

Recommending Approval:

**JETT C. QUEBEC**  
Department Head

Approved:

**Ma. THERESA P. LORETO**  
CAS, Dean:

**Vision:**  
**Mission:**

A globally competitive university for science, technology, and environmental conservation.  
Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

Page 2 of 2  
**FM-VSU-13**  
v2 06-11-2020

No. 2021-511