



APPLICATION FOR LEAVE OF ABSENCE

| Student No. | Last Name | First Name | Middle Name | Course & Year |
|-------------|-----------|------------|-------------|---------------|
| 18-1-00582 | Rosiana | Rialyn | Labartine | BSED Eng. - 4 |

February 4, 2022

Date

DR. BAYRON S. BARREDO

Dean, College of Education

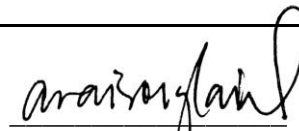
Visayas State University

Visca, Baybay City, Leyte

Sir / Madam:

I would like to apply for leave of absence effective Second Semester of S.Y. 2021 - 2022, February 2022
until the end of Second Semester of S.Y. 2021 - 2022, June 2022

for the following reason(s) I am an irregular student and the subjects I need to take, Field Study 1 and Field Study 2, are not available this semester.


Signature of Student

For currently enrolled students only:

For a leave of absence to be availed of during the 2nd half of the semester, professors concerned are required to indicate the class standing of the student whether "Passing" or "Failing" at the time of application for leave.

| Subject | Class Standing | Inst./Prof. Signature | Subject | Class Standing | Inst./Prof. Signature |
|---------|----------------|-----------------------|---------|----------------|-----------------------|
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Recommending Approval:

Approved:

Noted:

DR. JOEL Q. MABALHIN

Department Head

Date: _____

DR. BAYRON S. BARREDO

College Dean

Date: _____

PROF. MANOLO B. LORETO, JR.

Dean of Students

Distribution: 1 Registrar, 1 Dean of Students, 1 College Dean, 1 Parents/Guardian, 1 Student

Vision:
Mission:

A globally competitive university for science, technology, and environmental conservation.
Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.