

VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte

PURCHASE ORDER

Supplier :	N. N. ALCALA STORE	P.O No:	PO-TF-2025-07-0491			
Address :	Tres Martires Street, Baybay City, Leyte	Date:	30-Jul-25			
TIN:	168-331-936	P.R No.	Assorted PR's			
		Mode of Procurement: NP-SVP				
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:						
Place of Delivery:	VSU-Main Campus, Visca, Baybay City, Leyte	Delivery Term: FOB - VSU Main Campus				
Date of Delivery:	Within 30 calendar days upon receipt of P.O.	Payment Term: As per cost of items delivered				
Item No.	Abstract No.	Description	Unit	QTY	Unit Cost	Amount
		TF-2025-03-00318 (DPM) Justine Benette H. Millado				
1	2	Modern Office Table with Center and Double Pedestal Drawers and Cabinet	pc	1	14,000.00	14,000.00
		TF-2025-04-00547 (AccO) Valerie Y. Vergis				
2	12	Office Chair with Arm Rest, Durable Leather Set	pc	10	5,000.00	50,000.00
	13	Block-out Roll-Up Roller Shade, 71" (W) x 76" (H)	pc	8	1,500.00	12,000.00
		XX				
		Purpose: For Office improvement and Laboratory use.				
		Intended: Various Offices				
TOTAL:						76,000.00
Total Amount in Words: SEVENTY SIX THOUSAND PESOS ONLY						
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day delay shall be imposed.						
Conforme:			Very truly yours,			
<hr/>			PROSE IVY G. YEPES			
Supplier's signature Over Printed Name			President			
<hr/>						
Date						
Fund Cluster:	<hr/>		ORS/BURS No. : <hr/>			
Funds Available:	<hr/>		Date of ORS/BURS: <hr/>			
<hr/>			Amount: <hr/>			
NICK FREDDY R. BELLO Head, Accounting Division						