



February 2, 2022

Date

**Dr. EDGARDO E. TULIN**

President

Visayas State University

Visca Baybay City, Leyte

Through: **MANOLO B. LORETO, Jr.**  
Dean of Students

Dear Dr. Tulin:


Good day to you!

I am respectfully writing this letter asking you to consider my request to be readmitted to Visayas State University, starting this 2<sup>nd</sup> semester of SY 2021-2022. I was a student of the Department of Consumers and Hospitality Management taking up Home Economics Technician (HET) and left the university when I was in my first year back in 2<sup>nd</sup> Semester SY 2002-2003. I intend to enrol to a different course since HET has not been offered now. Due to personal and financial matters, I decided to let go of my studies and starting working as a JO worker in VSU to financially support my younger siblings who were still studying that time. After landed a job overseas, my work never gave me the chance to apply for a leave of absence (LOA) and continue my studies because of my full time work schedule.

Now, I am prepared to continue my studies and to achieve educational objectives. I am confident that the readmission here in the university will lead me to a better future that could give me better opportunity not just for me but also to my family and especially to my son. With so many experiences in life, through this studies I feel I can progress and achieve my goals in life.

In connection with this, I would like to respectfully request your good office to allow me to be readmitted for this 2<sup>nd</sup> semester of SY 2021-2022. I shall be very grateful to you and hoping for your consideration. Thank you very much. God Bless.

Respectfully yours,

  
**EMMANUEL P. LESIDAN**  
Name and Signature of the Student



**MARIO O. LESIDAN**

Name and Signature of Parent/Guardian

Approved for the President:

**MANOLO B. LORETO, Jr.**

Dean of Students



## READMISSION FORM

Student No.	Last Name	First Name	Middle Name	Course & Year
02-2-00004	LESIDAN	EMMANUEL	PADERES	HET-1

February 2, 2002  
Date

**Dr. MOISES NEIL V. SERIÑO**

Dean, College of Management and Economics  
Visayas State University  
Visca, Baybay, Leyte

Sir / Madam:

I would like to apply for readmission effective 2<sup>nd</sup> semester / summer 2021 -2022. My last attendance from this University was 2<sup>nd</sup> semester / summer 2002 -2003. I was out of school for thirty-seven (37) semesters and 19 summer(s) because of the following reason(s): due to personal and financial matters, I decided to let go of my studies and starting working as a JO worker in VSU to financially support my younger siblings who were still studying that time. After landed a job overseas, my work never gave me the chance to continue my studies because of my full-time work schedule.

If admitted I promise and pledge to abide by and comply with all the rules and regulations laid down by competent authority in the University and in the College to which I am enrolled.

**Recommending Approval:**

**MANOLO B. LORETO, JR.**  
Dean of Students

**Prof. VENICE B. IBAÑEZ**  
Department Head

**Certified no financial accountability:**

**QUEEN-EVER Y. ATUPAN**  
Cashier

**EMMANUEL P. LESIDAN**  
Signature of Student

**Approved:**

**Dr. MOISES NEIL V. SERIÑO**  
College Dean

**Recorded:**

**MARWEN A. CASTAÑEDA**  
University Registrar

Distribution of copies:, 1 Cashier, 1 Registrar, 1 Dean, 1 Dept. Head, 1 Admissions Office

**Vision:** A globally competitive university for science, technology, and environmental conservation.  
**Mission:** Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

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