



DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: MARICAR M. LAUSE

Department: DLABS

For the Month of: DECEMBER

Year: 2021

Day	AM						PM						Daily Total (hours)
	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	
1	8:00	12:00					1:00	5:00					8
2	8:00	12:30					1:00	5:00					8.5
3	8:00	12:00					1:00	5:00					8
4	SATURDAY & SUNDAY												
5													
6	8:00	12:00					1:00	5:00					8
7	8:00	12:00					1:00	5:30					8.5
8	HOLIDAY												
9	8:00	12:00					1:00	5:00					8
10	8:00	12:00					1:00	5:00					8
11	SATURDAY & SUNDAY												
12													
13	8:00	12:30					1:00	5:00					8.5
14	8:00	12:00					1:00	5:30					8.5
15	9:00	12:00					SUSPENDED						3
16	SUSPENDED												
17													
18	SATURDAY & SUNDAY												
19													
20	WFH												
21	WFH												
22	WFH												
23	WFH												
24	WFH												
25	SATURDAY & SUNDAY												
26													
27													
28													
29													
30													
31													
GRAND TOTAL													77
I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).													
Signature of Part-time Instructor							JETT C. QUEBEC						