

July 31, 2025

**Dr. Prose Ivy G. Yepes**  
VSU President  
Visayas State University  
Visca, Baybay City, Leyte

**Thru: Dr. Santiago T. Peña, Jr.**  
VP for REI

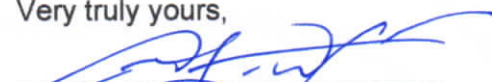
This is to recommend the appointment of **MR. ROGELIO MOLINA CAÑETE JR.** as **Research Assistant**, focusing on the Survey and Focus Group Discussion, of the CTU-Funded Impact Assessment Project, entitled: **"Assessing the Impacts of CTU Technology Commercialization of Blended Beverage from Seaweed and Selected Tropical Fruits Project" effective August 1 - September 31, 2025, with a monthly salary of PHP15,000, with no employee, employer relationship.**

As a research assistant, she is expected to perform the following responsibilities with appropriate workload unit equivalent:

- Assist the study leaders and project leader in the overall implementation activities of the project.
- Assist in the coordination of the implementation of the survey and focus group discussions in the project sites.
- Conduct fieldwork activities and data collections both secondary and primary data.
- Spearhead the survey activities with the data enumerators.
- Support in consolidating and integrating reports on the key outputs and outcomes of all project components.
- Assist in submitting terminal reports and other deliverables as required in the project's work plan.
- Facilitate and provide support for consultations with CTU personnel.

For any changes in the title, methodology, project site, and/or budget, approval should first be sought from the University President upon recommendation by the concerned College Dean, Center Director, Director for Research, and the Vice President for Research, Extension, and Innovation.


Very truly yours,

  
**ALLEN GLENNIE P. LAMBERT**  
Project Leader

Conforme:

  
**MR. ROGELIO MOLINA CAÑETE JR.**  
Research Assistant

Certified funds available:

  
**PACIENCIA P. MILAN**  
Executive Director, VIFARD