

GENERAL PAYROLL JOB ORDER

OFFICE OF THE DEAN OF STUDENTS

We acknowledge receipt of the sum show opposite our names as full compensation for services rendered

CERTIFIED: Services have been duly rendered as stated

APPROVED FOR PAYMENT:

MANOLO B. LORETO, JR.
DEAN OF STUDENTS

EDGARDO E. TULIN
PRESIDENT

CERTIFIED: Funds available in the amount of

CERTIFIED: Each employee whose names appears above have been paid the amount opposite his/her names.

NICK FREDDY R. BELLO
HEAD, ACCOUNTING DIVISION

QUEEN-EVER Y. ATUPAN
HEAD, CASH DIVISION

BUDGET UTILIZATION REQUEST AND STATUS
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

No.: 01-206441-2022-02
Date: February 3, 2022
Fund: STF-OP-Common Fund

Payee:	Ms. Gilly Mae Escasinas		
Office:	Office of the Dean of Students		
Address:	VSU, Visca Baybay, City Leyte		
Responsibility Center	Particulars	MFO/PAP	UACS Code / Expenditure
	PAYROLL (January 4-27, 2022)	1000000000	5021299000
	Total		9,961.20
A	Certified: Charges to appropriation/allotment necessary, lawful and under my direct supervision and supporting documents valid, proper and legal.	B	Certified: Allotment available and obligated for the purpose/adjustment necessary as indicated above.

Signature: 
Printed Name: MANOLO B. LORETO, JR.
Position: Dean of Students
Date:

ALICIA M. FLORES
Head, Budget Office

C STATUS OF OBLIGATION						
Reference			Amount			
Date	Particulars	ORS/JEV/RCI/RADAI No.	Obligation	Payment	Not Yet Due	Due and Demandable
Feb. 3, 2022	obligation	01-206441-2022-02	9,961.20		9,961.20	
		Totals	9,961.20		9,961.20	