

OFFICE OF THE HEAD OF RECORDS AND ARCHIVES

G/F Administration Building Visca, Baybay City, Leyte, 6521-A PHILIPPINES Phone: (053) 565-0600/Local: 1065 Email: records@vsu.edu.ph Website: www.vsu.edu.ph

REQUEST FOR INFORMATION/RECORD

Date: 2 PEC BE
Name of Requestor: EDGARDO J. MARANGUIT
Address: BRGY PANGAGUGAN, BAYBAY CITY
Contact Nos.: 09751500960 E-mail address: Maranguitedgardo@gmail.co
Proof of Identity presented: SEMOR CITIZEN ID ID No.: 2018-06264
Requested Information:
SERVICE RECORD
Reason & intended use of requested information/document No. of copies
FOR PAG-1BIG LIGE TO CLAIM BENIFITG
1 Copy
Signature of Requestor/Representative
Action on the request:
Approved:
DANIEL LESLIE S. TAN
Vice President for Administration & Finance
Evidence of payment: OR No. 0005388 Date: 12-01-21 Amount: 10.00
Disapproved:
Disapproved.
DANIEL LESLIE S. TAN Vice President for Administration & Finance
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Remarks/reason for disapproval: