

DAILY TIME RECORD

CHINELO M. CARDAÑO

(Name)

For the Month of December 1-31, 2021Official hours for arrival: Regular Day 8:00 AMand departure 5:00 PM Saturdays

Day	A.M.		P.M.		Uvertime	
	Arrival	Depar	Arrival	Depar	Hour	Min
1.	8:00	12:00	1:00	5:15		
2.	7:20	12:00	1:00	5:00		
3.	7:55	12:00	1:00	5:00		
4.	SATURDAY					
5.	SUNDAY					
6.	7:55	12:00	1:00	5:10		
7.	7:40	12:00	1:00	5:10		
8.	HOLIDAY					
9.	7:51	12:00	1:00	5:13		
10.	7:56	12:00	1:00	5:15		
11.	SATURDAY					
12.	SUNDAY					
13.	7:50	12:00	1:00	5:12		
14.	7:38	12:00	1:00	5:17		
15.	7:56	12:00	METMO	CIRC. 132		
16.	METMO	CIRC. NO. 132				
17.	METMO	CIRC. NO. 133				
18.	SATURDAY					
19.	SUNDAY					
20.	7:53	12:00	FORCED	LEAVE		
21.	FORCED	LEAVE				
22.	FORCED	LEAVE				
23.	FORCED	LEAVE				
24.	FORCED	LEAVE				
25.	SATURDAY					
26.	SUNDAY					
27.	FORCED	LEAVE				
28.	FORCED	LEAVE				
29.	CALAMITY	LEAVE				
30.	HOLIDAY					
31.	CALAMITY	LEAVE				

I certify on my honor that the above is a true correct reports of the hours of work performed, record of which was made daily at the time of arrival at and departure from office.

CHINELO M. CARDAÑO

Verified to the prescribed office hours.

MA. THERESA P. LORETO

Director, Advanced Research and Innovation Center