



DAILY TIME RECORD FOR PART-TIME INSTRUCTOR

Name: Gogo, Girlina P.

For the Month of: January

Department: Department of Pure and Applied Chemistry

Year: 2023

Day	AM						PM						Daily Total (hours)
	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	
1													
2													
3													
4													
5													
6													
7													
8													
9							1:00	7:00					6
10	7:00	10:00			11:30	1:00	4:00	7:00					7.5
11	7:00	10:00											3
12	11:30	1:00					4:00	7:00					4.5
13	7:00	10:00					1:00	7:00					9
14													
15													
16							1:00	7:00					6
17	7:00	10:00			11:30	1:00	4:00	7:00					7.5
18	7:00	10:00											3
19	11:30	1:00					4:00	7:00					4.5
20	7:00	10:00					1:00	7:00					9
21													
22													
23							1:00	7:00					6
24	7:00	10:00			11:30	1:00	4:00	7:00					7.5
25	7:00	10:00											3
26													
27	9:00	11:00											2
28													
29													
30													
31													

GRAND TOTAL 78.5

I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).

	 ELIZABETH S. QUEVEDO
Signature of Part-time Instructor	Printed Name and Signature of Dept. Head



ACCOMPLISHMENT REPORT

[January 9-31, 2023]

1. Conducted laboratory classes in ESci 115b, Chem 130.1, Chem 120.1, and PhSc 106.2.
2. Conducted online classes via Google Meet in ScTS 11c.
3. Checked quizzes in ScTS11c, ESci 115b, Chem 130.1, Chem 120.1, and PhSc 106.2.
4. Checked Laboratory Reports in ESci 115b, Chem 130.1, Chem 120.1, and PhSc 106.2.
5. Made TOS and Final Exam in ScTS11c, ESci 115b, Chem 130.1, Chem 120.1, and PhSc 106.2.
6. Conducted and checked Final Exam in ScTS11c, ESci 115b, Chem 130.1, Chem 120.1, and PhSc 106.2.
7. Answered students' questions and clarifications for ScTS 11c, ESci 115b, Chem 130.1, Chem 120.1, and PhSc 106.2.

Submitted by:

GIRLINA P. GOGO

Name of Employee/Faculty

Recommending Approval:

ELIZABETH S. QUEVEDO

Head, DoPAC

Approved:

MA. THERESA P. LORETO

Dean, CAS