



VISAYAS
STATE UNIVERSITY



**RESERVE OFFICERS'
TRAINING CORPS UNIT**

12 March 2024

DR. PROSE IVY G. YEPES

VSU President

Visayas State University

Thru: **Marlon G Burlas**

Head of VSU Power Plant

Greetings, Ma'am!

The Visayas State University- Reserve Officers' Training Corps (ROTC) Unit, Visca, Baybay City, Leyte will be conducting the **Closing Ceremony of Cadet Officer Qualifying Course Class 01-2024 "KADASIG"** on **March 16, 2024 (Saturday), 10 o'clock** in the morning at **VSU Gymnasium, Upper Campus**.

In this connection, we would like to request from your kind office to allow us to utilize the **LED WALL SCREEN PANEL** during the said event.

We hope that this request merit your consideration and approval. The VSU-ROTC Unit will always be grateful for the support that you will graciously provide. Thank you very much and more power.

Respectfully yours,


REX M PAYOT
MAJ (INF) PA
Commandant

Recommending Approval:

Marlon G Burlas
Head of VSU Power Plant

NOTED BY:

JOY A BELLEN
Director, NSTP Office

APPROVED BY:

DR. PROSE IVY G. YEPES
VSU President