

VISAYAS STATE UNIVERSITY

ViSCA, Baybay, Leyte

DAILY TIME RECORD

Ranilo V. Gioman Sr.

(Name)

For the month of JULY 2022

Official hours for arrival { Regular days: _____
and departure { Saturdays: _____

| D A Y | A M | | P M | | UNDER TIME | |
|-------------|----------|-----------|---------|-----------|------------|------|
| | Arrival | Departure | Arrival | Departure | Hrs. | Min. |
| 1 | 7:23 | 12:01 | 12:54 | 6:28 | | |
| 2 | SATURDAY | | | | | |
| 3 | SUNDAY | | | | | |
| 4 | 7:04 | 12:04 | 12:59 | 5:12 | | |
| | 7:12 | 12:09 | 12:57 | 5:47 | | |
| 6 | 7:00 | 12:02 | 12:54 | 5:12 | | |
| 7 | 7:07 | 12:04 | 12:57 | 5:23 | | |
| 8 | 6:45 | 12:06 | 12:51 | 5:35 | | |
| 9 | SATURDAY | | | | | |
| 10 | SUNDAY | | | | | |
| 11 | 7:34 | 12:02 | 12:55 | 5:23 | | |
| 12 | 7:12 | 12:05 | 12:51 | 5:45 | | |
| 13 | 7:45 | 12:01 | 12:56 | 5:57 | | |
| 14 | 7:34 | 12:04 | 12:59 | 5:34 | | |
| 15 | 7:01 | 12:07 | 12:54 | 5:48 | | |
| 16 | SATURDAY | | | 5:23 | | |
| 17 | SUNDAY | | | 5:12 | | |
| 18 | 7:04 | 12:05 | 12:51 | 5:56 | | |
| 19 | 7:21 | 12:01 | 12:53 | 5:31 | | |
| 20 | 7:29 | 12:13 | 12:48 | 5:45 | | |
| 21 | 7:25 | 12:02 | 12:52 | 5:23 | | |
| 22 | 6:27 | 12:08 | 12:53 | 5:56 | | |
| 23 | SATURDAY | | | | | |
| 24 | SUNDAY | | | | | |
| 25 | 7:41 | 12:04 | 12:52 | 6:01 | | |
| 26 | 7:25 | 12:12 | 12:58 | 5:45 | | |
| 27 | 7:27 | 12:03 | 12:56 | 5:01 | | |
| 28 | 7:12 | 12:00 | 12:55 | 5:21 | | |
| 29 | 7:17 | 12:02 | 12:48 | 6:34 | | |
| 30 | SATURDAY | | | | | |
| 31 | SUNDAY | | | | | |

TOTAL

I certify on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office

Signature

Verified as to the prescribed office hours.

In-Charge