

DAILY TIME RECORD**JADINA, BEATRIZ C.**

(NAME)

For the month of
September 1 - 30, 2021
 Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-WED	Work from Home (WFH)					
2-THU						
3-FRI						
4-SAT						Off
5-SUN						Off
6-MON	Work from Home (WFH)					
7-TUE						
8-WED						
9-THU						
10-FRI						
11-SAT						Off
12-SUN						Off
13-MON	Work from Home (WFH)					
14-TUE						
15-WED						
16-THU						
17-FRI						
18-SAT						Off
19-SUN						Off
20-MON	Work from Home (WFH)					
21-TUE						
22-WED						
23-THU						
24-FRI						
25-SAT						Off
26-SUN						Off
27-MON	Work from Home (WFH)					
28-TUE						
29-WED						
30-THU						

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from

Beatriz C. Jadina
BEATRIZ C. JADINA

VERIFIED as to prescribed office hours

Suzette B. Lina
SUZETTE B. LINA

Department Head
 Department of Soil Science

1 of 1

**DEPARTMENT OF SOIL SCIENCE**

DSS Building, Visayas State University
 Visca, Baybay City, Leyte PHILIPPINES 6521-A
 Telephone: 565-0600-1036
 Website: www.vsu.edu.ph

MENT REPORTS

21 - Work from Home (WFH)

JADINA**Position: Professor**

	Points	Hours
ts in virtual	1pt/hr	1
ing guide for	1pt/hr	2
of learning k for google lar; creation s) for the ff.	1pt/hr	4
h)		
courses:	1pt/hr	9
h)		
f. courses:	1pt/hr	2
the initial aration for	1 pt/hr	2
ex.Aquino's ive exam; of DOST	1pt/hr	1
tion for the al	1 pt/hr	4