

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2022-0331-24888

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)**  
**CY 2022**

Unit/Office/Dept/Div: **Office of the Head of the University Review Services**  
 Project Code: **OHURS-2022**  
 Purpose: **For Office Use**

Total Budget : **50,000.00**

Funding : **GF-MOOE**

PPMP #: **89-5-1223-2022-2-0-0**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<b>IT Supplies and Equipment</b>																
All-in-One Ink Tank Printer with ADF	1	piece	15,500.00	15,500.00					1							
Zoom Business Monthly Subscription	12	set	1,000.00	12,000.00					12							
<b>Sub-Total</b>				<b>27,500.00</b>												
<b>Office Furniture &amp; Fixture</b>																
Chair, computer, ergodynamic with mesh backrest	1	pcs	7,000.00	7,000.00					1							
<b>Sub-Total</b>				<b>7,000.00</b>												
<b>Office Supplies</b>																
Paper, Bond, A4, S-24, 80 gsm	20	reams	289.00	5,780.00					20							
Folder, File, Long, 14pts, White	50	piece	10.00	500.00					50							
<b>Sub-Total</b>				<b>6,280.00</b>												
<b>Grand Total</b>				<b>40,780.00</b>												

Prepared by: \_\_\_\_\_  
**ANGELICA L. HEDOL**

Noted by: \_\_\_\_\_  
**CHRISTY M. DESADES**  
 Unit Head/Project Leader

Noted By: \_\_\_\_\_  
**ALICIA M. FLORES**  
 Head, Budget Office

Date: **04/06/2022**

\*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies