



January 25, 2021

**NICK FREDDY R. BELLO**

OIC-Head, Accounting Office

Visayas State University

Baybay City, Leyte

Thru: **ELIZABETH D. PASA**

JO, In-charge

Accounting Office

Dear **Sir/Madam**:

I respectfully submit herewith the "Income Payee's Sworn Declaration of Gross Receipts/Sales" for the current year of 2021 JOB ORDER worker of the *Department of Food Science and Technology*.

No.	TAX IDENTIFICATION NUMBER	NAME (LN, FN, MN)	REMARKS (Indicate file attached if 1901/1902/1905/COR)
1.	694-697-293-0000	PALER, HEIDI PABROQUEZ	2 copies of 1901 (1 original & 1 photocopied for accounting) 1 OR (photocopy) 6 copies of Annex B-2 (1 original copy and 5 photocopied)

Please acknowledge receipt hereof.

Very truly yours,

**LORINA A. GALVEZ**

*Department Head*

*Department of Food Science and Technology*