

Visayas State University
Visca, Baybay City, Leyte

GENERAL PAYROLL FOR OVERTIME PAY

We acknowledge receipt of the sum show opposite our names as full compensation for services under OVERTIME

Date: October 5, 2023

Name	Designation	Date	Monthly Rate	Rate/ Hour	No. of Hour	Amount Earned	Net Amount	Signature
1. Gelberto P. Valdevieso	Adm. Aide III	9/22/23 9/24/23	14,234.00 14,234.00	101.09 121.31	6 5.45	606.54 661.14	606.54 661.14	
TOTAL							1,267.68	

CERTIFIED: for person whose name appears in the payroll had rendered services for the time stated.

CERTIFIED CERTIFIED: Adequate available of _____ (2) funds _____ (2) proper approved appear in (3) supported by documents appearing account legal and proper as per list attached (4) account code proper.

CERTIFIED: Each person whose name appears in the payroll has been paid the amount his name after identifying him/her.

LYNETTE C. CIMA FRANCA
Head, Department

NICK FREEDY R. BELLO
Head, Accounting Division

EDGARDO E. TULIN
President, VSU

QUEEN-EVER Y. ATUPAN
Cashier

OBLIGATION REQUEST AND STATUS

Serial No. : _____

Date : October 5, 2023

Fund Cluster : _____

Entity Name

Payee

GELBERTO P. VALDEVIESO

Office

ECO-FARMI

Address

VISCA, BAYBAY CITY, LEYTE

Responsibility Center

Particulars

MFO/PAP

UACS Object
Code

Amount

GENERAL FUND -
DFST

PAYROLL FOR OVERTIME PAY

1,268

Total

TOTAL

1,268

A.

Certified: Charges to appropriation/allotment are necessary, lawful and under my direct supervision; and supporting documents valid, proper and legal

Signature : _____

Printed Name: LYNETTE C. CIMA FRANCA

Position :

Head, DFST

Date :

Head, Requesting Office/Authorized

B.

Certified: Allotment available and obligated for the purpose/adjustment necessary as indicated above

Signature : _____

Printed Name: ALICIA M. FLORES

Position :

Head, Budget Division/Unit/Authorized

Date :

C.

STATUS OF OBLIGATION

Reference

Amount

Date

Particulars

ORS/JEV/Check/
ADA/TRA No.

Obligation

Payable

Payment

Balance

Not Yet Due

Due and
Demandable

(a)

(b)

(c)

(a-b)

(b-c)