



January 3, 2020

**DR. OTHELLO B. CAPUNO**

Vice President for Research and Extension  
Visayas State University  
Visca, Baybay City, Leyte

Dear **Dr. Capuno**:

This is to recommend the appointment of **DR. PASTOR P. GARCIA** as **Study Leader** of the research entitled "**Rehabilitation of Degraded Upland Using IMO6 and Vermicast**" funded by VSU Research Grant without an honorarium effective January 3, 2020 to December 31, 2020 unless sooner terminated due to lack of funds.

As **Study Leader**, Dr. Garcia is expected to perform the following duties & responsibilities with appropriate workload equivalent units.

1. Provide over-all leadership in the conduct of the study provided for in the approved research proposal;
2. Supervise, delineate and delegate functions and responsibilities for the effective execution of all research activities; and,
3. Prepare and submit regular status report of the study to the office of the Director for Research and furnish copy to the Director of Eco-FAMI.

In case of any changes in the title, methodology, project site, and/or budget, the approval should first be sought from the University President upon recommendation by the concerned College Dean or Center Director and the Vice President for Research and Extension.

Very truly yours,

  
**ROMEL B. ARMECIN**

Director, Eco-FARMI

Conforme:

  
**PASTOR P. GARCIA**

Study Leader

VSU's Vision:

A globally competitive university for science, technology, and environmental conservation.

VSU's Mission:

Development of highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment

Endorsed by:

**JOSE L. BACUSMO**  
Director for Research

Recommending approval:

**OTHELLO B. CAPUNO**  
Vice President, R & E



**VISAYAS**  
STATE UNIVERSITY

**Office of the President**

2/F Administration Building  
Visca, Baybay City, Leyte PHILIPPINES  
Telefax: +63 53 563 7067  
Email: [op@vsu.edu.ph](mailto:op@vsu.edu.ph)  
Website: [www.vsu.edu.ph](http://www.vsu.edu.ph)

January 3, 2020

**DR. PASTOR P. GARCIA**

Professor, Eco-FARMI  
Visayas State University  
Visca, Baybay City

Dear **Dr. Garcia**:

As favorably endorsed and recommended by the Vice-President for Research and Extension, you are hereby appointed as **Study Leader** of the research entitled "**Rehabilitation of Degraded Upland Using IMO6 and Vermicast**", without honorarium, effective January 3, 2020 to December 31, 2020 unless sooner terminated due to lack of funds.

As **Study Leader**, you are expected to perform the following duties & responsibilities with appropriate workload unit equivalent:

1. Provide over-all leadership in the conduct of the study provided for in the approved research proposal;
2. Supervise, delineate and delegate functions and responsibilities for the effective execution of all research activities; and,
3. Prepare and submit regular status report of the study to the office of the Director for Research and furnish copy to the Director of Eco-FAMI.

**EDGARDO E. TULIN**

President

cc: *Eco-FARMI*  
*OVPRE*  
*OP*

---

**VSU's Vision:** A globally competitive university for science, technology, and environmental conservation.  
**VSU's Mission:** Provide excellent instruction, conduct relevant research and foster community engagement that produce highly competent graduates necessary for the development of the country