



January 18, 2022

Dr. Beatriz S. Belonias

Vice President for Academic Affairs and
Chairperson, Academic Personnel Board

Dear **Dr. Belonias**,

This serves to explain why the ISRDS Personnel Committee submitted late its recommendation for Ms. Gina A. Delima, ISRDS faculty member, to attend a virtual training-workshop on January 17-19, 2022.

Last Wednesday, when Ms. Delima received the invitation to the training-workshop on **Research Ethics Committees' Standard Operating Procedures** to be held on January 17-19, 2022, she thought of not attending the said training as it was in conflict with another equally important webinar that she has confirmed to attend on the same dates. However, during the weekend, Ms. Delima learned that the webinar was postponed to a later date, which gave her the opportunity to participate in the Research Ethics training-workshop. Thus, yesterday, she informed the ISRDS Personnel Committee of her intention to attend the activity.

Processing of the recommendation was further delayed because two of the five-member ISRDS Personnel Committee were on calamity leave. Nonetheless, Ms. Delima pursued her participation in the training-workshop that started yesterday.

We hope for your kind consideration of this matter.

Thank you very much for being ever supportive of the professional development of the VSU faculty.

Very truly yours,

LILIAN B. NUÑEZ

Director and Personnel Committee Chairperson