

OBLIGATION REQUEST AND STATUS				No.: MOOE 02-101101-2022		
VISAYAS STATE UNIVERSITY				Date: Dec. 13, 2022		
Visca, Baybay City, Leyte				Fund: General		
Payee:	Bonifacio Castillo					
Office:	DSS					
Address:	Visca, Baybay City, Leyte					
Responsibility Center	Particulars	MFO/PAP	UACS Code / Expenditure	Amount		
DSS	Overtime Pay			P3,275.44		
Total				P3,275.44		
A Certified: Charges to appropriation/allotment necessary, lawful and under my direct supervision and supporting documents valid, proper and legal			B Certified: Allotment available and obligated for the purpose/adjustment necessary as indicated above			
Signature _____ Printed Name SUZETTE B. LINA Position Head, DSS Date _____			Signature _____ Printed Name ALICIA M. FLORES Position OIC-Head, Budget Office Date _____			
C STATUS OF OBLIGATION						
Reference			Amount			
Date	Particulars	ORS/JEV/RCI/RAD AI No.	Obligation	Payment	Not Yet Due	Due and Demandable
12/13/2022	Obligations	MOOE 02-101101-2022	P3,275.44		P3,275.44	
		Totals				
		Totals	P3,275.44		P3,275.44	

18					
19					
20					
21					
22	7:00	12:00	1:00	J.O	(4)
23					
24					
25					
26					
27					
28					
29					
30					
31					
TOTAL					

I CERTIFY on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival at and departure from office.

Verified as to prescribe office hours.

In-Charge