

PERSONNEL RECORDS AND PERFORMANCE EVALUATION OFFCE

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DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: BERNADINE APRIL L. ATANACIO
Department: INTEGRATED HIGH SCHOOL-JHS

For the Month of: December

Year: 2021

Day	AM						PM						Daily
	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	Total (hours)
1	8:00	12:00					1:00	5:00					8
2	8:00	12:00					1:00	5:00					8
3	8:00	12:00					1:00	5:00					8
4													
5													
6	8:00	12:00					1:00	5:00					8
7	8:00	12:00					1:00	5:00					8
8													
9	8:00	12:00					1:00	5:00					8
10	8:00	12:00					1:00	5:00					8
11													
12													
13	8:00	12:00					1:00	5:00					8
14	8:00	12:00					1:00	5:00					8
15	8:00	12:00					1:00	5:00					8
16	8:00	12:00	****				1:00	5:00					8
17	8:00	12:00					1:00	5:00					8
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GRAND TOTAL 96

I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).

BERNADINE APRIL L. ATANACIO

Signature of Part-time Instructor

SHALOM GRACE C. SUGANO

Printed Name and Signature of Dept. Head