



April 6, 2022

Dr. Edgardo E. Tulin
President
Visayas State University
Visca, Baybay City, Leyte

Thru: Dr. Maria Juliet C. Ceniza
Vice President for Research, Extension and Innovation

Dear Dr. Tulin:

This is to recommend the appointment of **Dr ROTACIO S. GRAVOSO** as **In-Country Lead for Implementation** of the approved VSU research project/study under **Project number 378** entitled **“Project Tarsier: A nature-based solutions project for climate change, biodiversity and people”** funded by **University of Sunshine Coast (USC)** with an honorarium of EIGHT THOUSAND EIGHT HUNDRED PESOS (Php 8,800.00) PER MONTH effective April 1, 2022 to December 31, 2022 unless sooner terminated due to lack of funds.

As In-Country Lead for Implementation he is expected to perform the following responsibilities with appropriate workload unit equivalent:

1. Spearhead in the ground implementation of the project activities;
2. Create and communicate a clear list of expectations and goals for team member to follow;
3. Develop team schedules with achievable project targets and nurture collaboration among team members;
4. Maintain frequent communication to offer encouragement, amend task and provide updates on goal progress;
5. Participate in the conduct of research, data collection and analysis;
6. Perform other duties related to the study;

In case of any changes in the title, methodology, project site, and /or budget the approval should first be sought from the University President upon recommendation by the concerned College Dean or Center Director and the Vice-President for Research and Extension.

Very truly yours,

ARTURO E. PASA
In-Country Project Coordinator

Conforme:

Certified funds available:

ROTACIO S. GRAVOSO
In-Country Lead for Implementation

PACIENCIA P. MILAN
Executive Director

Endorsed by:

DENNIS P. PEQUE
Dean, CFES

Noted by:

ROSA OPHELIA D. VELARDE
Director for Research

Recommending Approval:

MARIA JULIET C. CENIZA
VP for Research, Extension and Innovation

cc: *OVPREI-VP*
OVPREI-RPO, Extension and Innovation
Head, Budget Office
Dean, College
Head, Department
Researcher
RSPPRO