



REQUEST FOR INFORMATION/RECORD

Date: January 20, 2022

Name of Requestor: Lucia M. Borines

Address: Candaduan, Baybay City

Contact Number: 09176576908

E-mail address: lucyborines@vsu.edu.ph

Proof of Identity: VSU ID

ID No.: V00112

Requested Information:

(4) copies of service record, (1) copy leave without pay, (1) copy NOSA, (1) copy appointment, (1) copy 2021 SALN, (1) copy non-pendency, and (1) copy of leave credits certification

No. of copies: 10

Reason & intended use of requested information/document

Retirement from Government Service

Lucy Borines /

Signature of Requestor/Representative

Action on the request:

Approved:

RYSAN C. GUINOCOR

Director, ODAS and FOI Decision Maker

Evidence of payment: OR No. 0606527 Date: Jan 21/22 Amount: 100/-

Disapproved:

RYSAN C. GUINOCOR

Director, ODAS and FOI Decision Maker

Remarks/reason for disapproval: