

**VISAYAS STATE UNIVERSITY**

Baybay City, Leyte

**SUMMARY OF SALES, COLLECTION, AND REMITTANCES****PROJECT: VERMICULTURE****MONTH: NOVEMBER 2023**

<b>I. SALES DURING THE MONTH:</b>		
1	Cash Sales	3,804.00
2	Credit Sales	
3	Total Sales (1 + 2)	3,804.00
<b>II. ACCOUNT RECEIVABLES:</b>		
1	Balance, beginning of month	0.00
2	Add: Credit Sales this month	0.00
3	Total receivables this month (1 + 2)	0.00
4	Less: Collections during the month	0.00
a. Cash/O.R.'s #		
<u>Date</u>	<u>O.R. No.</u>	<u>Amount</u>
Total: 0.00		
b. JV's and O.R.'s #		
5	Balance, end of month (3 - 4)	0.00
<b>III. COLLECTIONS AND REMITTANCES DURING THE MONTH:</b>		
1	Cash on hand, beginning of month	0.00
2	Add: Cash sales (I.1)	3,804.00
	Collection of accounts receivable (II.4)	0.00
3	Total cash during the month (1 + 2)	3,804.00
4	Less: Remittances to the cashier	3,804.00
<u>Date</u>	<u>O.R. No.</u>	<u>Amount</u>
06-Nov	665021	1,200.00
23-Nov	666921	2,604.00
Total: 3,804.00		
5	Cash on hand, end of month (3 - 4)	0.00

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