

INSPECTION AND ACCEPTANCE REPORT
Visayas State University
Agency

Supplier : Pls see attached receipts

AR No. _____

PO No. _____
Requisitioning Office/Dept. **VSU DA-Biotech**

Date: December 7, 2021

	Unit	Item Description	Quantity
1	pc	Data filler box	3
2	pc	Bondpaper, Paperone, A4	5
3	dzn	Folder, Ordinary, long	2
4	pack	Mailing Envelope, long	1

INSPECTION

Date Inspected: see individual receipts

☐

Inspected verified and found OK
as to quantity and specifications

MA. FE A. BASLAN
Inspection Officers

ACCEPTANCE

Date Received: see individual receipts

☐

Complete

☐

Partial


MA. THERESA P. LORETO
End User