

**ACCOMPLISHMENT REPORT**  
**[April 3-28, 2023]**

1. Conducted the class meeting for Module 3 (Part 2) with the Envi11 classes: O098, j621, and O023.
2. Met with the Envi110 laboratory classes O019, O194, and O101 and returned their outputs from laboratory exercise 1 for them to keep and compile for their portfolio.
3. Prepared and conducted a short review session with the Envi110 laboratory classes O019, O194, and O101 for their midterm exam.
4. Prepared and conducted a review session with Envi11 classes O098, j621, and O023 for their midterm examination.
5. Checked the Envi11 quizzes and recorded them in the grade sheet.
6. Checked the Envi110 Laboratory Exercise 2 and recorded the scores in the grade sheet.
7. Prepared the midterm exam questionnaires for Envi11 and consulted fellow Envi11 instructors for the exam types and questions.
8. Prepared the midterm exam questionnaires for the Envi110 laboratory and consulted fellow Envi110 instructors for the exam types and questions.
9. Prepared and signed the TOS for the midterm exam questionnaires of Envi11 and Envi110 (laboratory).
10. Printed the midterm exam questionnaires of Envi11 and Envi110.
11. Conducted the moving midterm exam of Envi110 laboratory for the classes O019, O194, and O101 on a Sunday as students have conflicting schedules.
12. Conducted the departmental midterm exam of Envi11 with the other Envi11 instructors inside the VSU Gymnasium on the assigned schedule.
13. Checked the midterm exam papers of Envi110 and Envi11, and recorded the students' scores.
14. Submitted the Envi110 laboratory scores to the lecture instructors for compilation of final midterm grades.
15. Emailed the students of their midterm grades for both Envi11 and Envi110.
16. Attended the parade and convocation program for the VSU's 99<sup>th</sup> Anniversary.
17. Had fun with the booths and activities of VSU's 99<sup>th</sup> Anniversary.