



03 June 2022

TO: Ms. MARWEN A. CASTAÑEDA

University Registrar
Visayas State University
Baybay City, Leyte

Subject: Mete 200 Pre-Requisite Courses starting Mid-Year, A.Y. 2021-2022

Dear **Ms. Castañeda**,

Greetings!

The DMet recently created its very own OJT Manual. During the creation of this manual the pre-requisite courses of the **Mete 200a: On the Job Training (240 hours with at least 160 hours of actual industry engagement)** was changed and updated. This motion was approved and recommended by the body during our meeting last January of 2020.

With this, would like to **change and update the pre-requisite courses of the Mete 200a** effective as of this writing, stated as follows:

A. From:

Course Number	Descriptive Title	Lec/ Lab	Units	Pre-requisite
Mete 200a	On the Job Training (240 hours with at least 160 hours of actual industry engagement)	Lec & Lab	2.0	Mete 134, 3rd year

B. To:

Course Number	Descriptive Title	Lec/ Lab	Units	
Mete 200a	On the Job Training (240 hours with at least 160 hours of actual industry engagement)	Lec & Lab	2.0	Mete 132, Mete 134, Mete 144, Mete 145, Mete 151, 3rd year

Furthermore, we would also like to request **to open 5 sections of Mete 200a course this coming Mid-Year 2021-2022 with same schedule**, since this course will be handled by different faculty.

Attached to this letter is the revised version of BSMet Course Checklist.

Thank you!

Very truly yours,

Noted by:

CHARLIE S. ANDAN

Head, Department of Meteorology

DR. JANNET C. BENCURE

Dean, College of Engineering and Technology