

OFFICE OF THE HEAD OF RECORDS AND ARCHIVES

G/F Administration Building Visca, Baybay City, Leyte, 6521-A PHILIPPINES Phone: (053) 565-0600/Local: 1065 Email: ohra@vsu.edu.ph Website: www.vsu.edu.ph

REQUEST FOR INFORMATION/RECORD

		Date: 1eb 2,2022	
Name of Requestor:	Leomarich F. Casinillo		
Address:	Brgy. Patag Baybay City		
Contact Number:	09642858024 / 1030	E-mail address: leomanich. casin	illoovsu.edu.
Proof of Identity:	I.O.	ID No.: V00957	
Requested Informatio	n:		
	Service Records		
		<u> </u>	1
No. of copies:			
Reason & intended us	se of requested information/docume	nt	
No.			
20/11			
Signature of Requeste	or/Representative		
oignature of request	oi/Nopresentative		
Action on the reques	st:		
Approved:			
	RYSAN C. GUINOCOF Director, ODAS and FOI Decisi		
Evidence of payment:	OR No. 0606781 Date: _	02 Teb. 1022 Amount: 10	
Disapproved:		* .	
	RYSAN C. GUINOCOR		
	Director, ODAS and FOI Decisi	on Maker	
Remarks/reason for d	lisapproval:		