



Baybay City, Leyte, Philippines Telephone: +63 053 525-0346 loc.1028 E-mail Address: dlabs@vsu.edu.ph Website: www.vsu.edu.ph

ACCOMPLISHMENT REPORT

[December 1-17, 2021]

This is to certify that the undersigned Riza Mae L. Maningo was approved on a "work from home" scheme during the period covered and that I actually accomplished and delivered the expected/assigned outputs as shown below:

Specific Date/s	Activities/Outputs accomplished and delivered/submitted	Equivalent Points
December 1, 2021	*Created lesson materials, PPTs and uploaded them to the virtual Comm11 classrooms.	0.33
	*Recorded video discussions for Comm11.	0.33
	*Uploaded recorded discussions for Comm11.	0.33
	*Created quizzes in the virtual Comm11 classrooms.	1
	*Recorded midterm exams in Comm11.	1
	*Recorded midterm exams in Humn11.	1
	*Recorded midterm exams in Litr135.	1
	*Accommodated student queries and concerns in Comm11 (consultation).	1
	*Accommodated student queries and concerns in Humn11 (consultation).	1
	*Accommodated student queries and concerns in Litr135 (consultation).	1
	*Prepared Test Item Analysis as required in ISO for Comm11.	5
	Total Total	<mark>12.99</mark>
December 2, 2021	*Created lesson materials, PPTs and uploaded them to the virtual Humn11 classrooms.	0.33
	*Recorded video discussions for Humn11.	0.33
	*Uploaded recorded discussions for Humn11.	0.33
	*Created guizzes in the virtual Comm11 classrooms.	1
	*Recorded midterm exams in Comm11.	1
	*Recorded midterm exams in Humn11.	1
	*Recorded midterm exams in Litr135.	1
	*Accommodated student queries and concerns in Comm11 (consultation).	1
	*Accommodated student queries and concerns in Humn11 (consultation).	1
	*Accommodated student queries and concerns in Litr135 (consultation).	1
	*Prepared Test Item Analysis as required in ISO for Humn11.	5
	Total	12.99
December 3, 2021	*Created lesson materials, PPTs and uploaded them to the virtual Litr135 classrooms.	0.33







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	*Recorded video discussions for Litr135.	0.33
	*Uploaded recorded discussions for Litr135.	0.33
	*Created quizzes in the virtual Litr135 classrooms.	1
	*Recorded midterm exams in Comm11.	1
	*Recorded midterm exams in Humn11.	1
		1
	*Recorded midterm exams in Litr135.	1
	*Accommodated student queries and concerns in	1
	Comm11 (consultation).	
	*Accommodated student queries and concerns in Humn11	1
	(consultation).	
	*Accommodated student queries and concerns in Litr135	1
	(consultation).	•
	*Prepared Test Item Analysis as required in ISO for	5
	· · · · · · · · · · · · · · · · · · ·	3
	Litr135.	40.00
	<u>Total</u>	<mark>12.99</mark>
December 6, 2021	*Checked output results in Comm11.	1
	*Checked output results in Humn11.	1
	*Checked output results in Litr135.	1
	*Recorded output scores in Comm11 classes.	1
	*Recorded output scores in Humn11 classes.	1
	*Recorded output scores in Litr135 classes.	1
		1
	*Accommodated student queries and concerns in	I
	Comm11 (consultation).	
	*Accommodated student queries and concerns in Humn11	1
	(consultation).	
	*Accommodated student queries and concerns in Litr135	1
	(consultation).	
	Total	9
December 7, 2021	*Checked output results in Comm11.	1
	*Checked output results in Humn11.	1
	*Checked output results in Litr135.	1
		=
	*Recorded output results in Comm11.	1
	*Recorded output results in Humn11.	1
	*Recorded output results in Litr135.	1
	*Accommodated student queries and concerns in	1
	Comm11 (consultation).	
	*Accommodated student queries and concerns in Humn11	1
	(consultation).	
	*Accommodated student queries and concerns in Litr135	1
	(consultation).	•
	*Prepared Table of Specification as required for Comm11.	3
		12
D 1 0 0004	Total	
December 8, 2021	*Uploaded supplemental e-notes for Comm11.	0.33
	*Created quizzes in the virtual Comm11 classrooms.	0.33
	*Checked long exams in Comm11.	0.33
	*Checked long exams in Humn11.	0.33
	*Recorded long exams in Litr135.	1
	*Recorded long exams in Comm11.	1
	*Recorded long exams in Humn11.	1
	*Checked long exams in Litr135.	1
	1	1
	*Accommodated student queries and concerns in	I



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	Comm11 (consultation). *Accommodated student queries and concerns in Humn11	1
	(consultation). *Accommodated student queries and concerns in Litr135 (consultation).	1
	*Prepared Table of Specification as required for Humn11. Total	3 <mark>11.32</mark>
December 9, 2021	*Uploaded supplemental e-notes for Litr135.	0.33
,	*Created quizzes in the virtual Comm11 classrooms.	0.33
	*Checked long exams in Comm11.	0.33
	*Checked long exams in Humn11.	0.33
		0.55
	*Checked long exams in Litr135.	1
	*Recorded long exams in Litr135.	1
	*Recorded long exams in Comm11.	1
	*Recorded long exams in Humn11	1
	*Accommodated student queries and concerns in Comm11 (consultation).	1
	*Accommodated student queries and concerns in Humn11 (consultation).	1
	*Accommodated student queries and concerns in Litr135 (consultation).	1
	*Prepared Table of Specification as required for Litr135.	3
	Total	<mark>11.32</mark>
December 10,	*Uploaded supplemental e-notes for Humn11.	0.33
2021	*Created guizzes in the virtual Litr135 classrooms.	0.33
	*Checked long exams in Comm11.	0.33
	*Checked long exams in Humn11.	0.33
	*Checked long exams in Litr135.	1
		1
	*Recorded long exams in Litr135.	•
	*Recorded long exams in Comm11.	1
	*Recorded long exams in Humn11	1
	*Accommodated student queries and concerns in Comm11 (consultation).	1
	*Accommodated student queries and concerns in Humn11 (consultation).	1
	*Accommodated student queries and concerns in Litr135 (consultation).	1
	Total	<mark>8.32</mark>
December 13,	*Conducted online final exam for Comm11 classes.	1
2021	*Checked output results in Comm11.	1
	*Checked output results in Humn11.	1
	*Checked output results in Litr135.	1
	*Recorded output results in Comm11.	1
	*Recorded output results in Humn11.	1
	*Recorded output results in Litr135.	1
	*Accommodated student queries and concerns in	'
		1
	Comm11 (consultation).	I
	*Accommodated student queries and concerns in Humn11	,
	(consultation).	1
	*Accommodated student queries and concerns in Litr135	



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(consultation).	1
Total Total	<mark>10</mark>
*Conducted online final exam for Litr135 classes.	1
·	1
	1
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·	1
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	1
Total	<mark>10</mark>
*Conducted online final exam for Humn11 classes.	1
· ·	1
	1
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· ·	1
	1
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*Accommodated student queries and concerns in Litr135	
(consultation).	1
	10
	0.33
	0.33
	0.33
	0.33
	1
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	1
Humn11 classes.	1
*Updated grades/student records in grade sheet of Litr135	
classes.	1
· ·	,
	1
· •	4
,	1
•	1
,	8.99
	*Conducted online final exam for Litr135 classes. *Checked output results in Comm11. *Checked output results in Humn11. *Checked output results in Comm11. *Recorded output results in Comm11. *Recorded output results in Humn11. *Recorded output results in Humn11. *Recorded output results in Litr135. *Accommodated student queries and concerns in Comm11 (consultation). *Accommodated student queries and concerns in Humn11 (consultation). *Accommodated student queries and concerns in Litr135 (consultation). *Conducted online final exam for Humn11 classes. *Checked output results in Comm11. *Checked output results in Humn11. *Checked output results in Humn11. *Checked output results in Humn11. *Recorded output results in Humn11. *Recorded output results in Litr135. *Accommodated student queries and concerns in Comm11 (consultation). *Accommodated student queries and concerns in Humn11 (consultation). *Accommodated student queries and concerns in Litr135 (consultation). *Conducted online final exam for Comm11 classes. *Created lesson materials, PPTs and uploaded them to the virtual Comm11 classrooms. *Recorded video discussions for Comm11. *Uploaded the recorded video discussions for Comm11. *Uploaded grades/student records in grade sheet of Comm11 classes. *Updated grades/student records in grade sheet of Humn11 classes. *Updated grades/student records in grade sheet of Humn11 classes. *Updated grades/student records in grade sheet of Litr135 classes.







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December 17,	*Conducted online final exam for Litrs135 classes.	0.33
2021	*Conducted online final exam for Humn11 classes.	
	*Created lesson materials, PPTs and uploaded them to the	0.33
	virtual Humn11 classrooms.	0.33
	*Recorded video discussions for Humn11.	1
	*Uploaded the recorded video discussions for Humn11.	1
	*Created guizzes in the virtual Comm11 classrooms.	-
	*Updated grades/student records in grade sheet of	1
	Comm11 classes.	
	*Updated grades/student records in grade sheet of	1
	Humn11 classes.	
	*Updated grades/student records in grade sheet of Litr135	1
	classes.	
	*Accommodated student queries and concerns in	1
	Comm11 (consultation).	
	*Accommodated student queries and concerns in Humn11	1
	(consultation).	
	*Accommodated student queries and concerns in Litr135	1
	(consultation).	
	Total	<mark>8.99</mark>
	TOTAL OUTPUT POINTS DELIVERED	138.91

Total Points to be delivered during WFH (No. of days x 8 hrs) = 104 pts.

Submitted By:

RIZA MAE L. MANINGO

Part-time Instructor

Recommending Approval: Approved:

JETT C. QUEBECDepartment Head

MA. THERESA P. LORETO
College Dean

