



VISAYAS
STATE UNIVERSITY

RESERVE OFFICERS' TRAINING CORPS UNIT

04 FEBRUARY 2025

DR. ALELI A. VILLOCINO

VP for Student Affairs and Services

Visayas State University

The Visayas State University Reserve Officers' Training Corps (ROTC) Unit, Visca, Baybay City, Leyte will be conducting the **Closing Ceremony of Cadet Officer Candidate Course Class 01-2024 "SIKLABAN"** on **February 08 2025 (Saturday)** at **2:00 o'clock in the afternoon**. It is our privilege to invite you as our **Keynote Speaker** for this event and also our pleasure to showcase how we train our officers to serve the University and the motherland as well.

We are writing you this letter of **Invitation** with so much regard because we know that you are a very hardworking person and you have a really hectic schedule. However, we would be really lucky if you will merit this request.

We hope that this request merit your consideration and approval. The VSU-ROTC Unit will always be grateful for the support that you will graciously provide.

Thank you very much and more power!

Respectfully yours,



JAY B. OLARTE

LTC (INF) PA

Commandant, VSU-ROTC Unit



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Page 1 of 1
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