



January 10, 2022

Dr. Edgardo E. Tulin
President, Visayas State University
Visca, Baybay City, Leyte

Dear Dr. Tulin:

Greetings!

I would like to request for the realignment of the Travel expenses for Year 2 to be given as stipend for the VSU-DA Biotech scholars.

		Total
Stipend	14 scholars x 7,000.00/month x 12 months	1,176,000.00
Book allowance	2 scholars	6,353.30
		1,182,353.30
Less	Year 2 stipend and book allowance release	1,042,000.00
	Deficit	140,353.30

In the approved proposal (DABIOTECH-C2001), which was supposed to be implemented in 2019, only 13 scholars were projected but at present there are 14 scholars. It was only in April 2020 that the proposal was approved and implemented. Moreover, curriculum adjustments have been made resulting in suspension of summer classes for two (2) academic years (2019-2020 and 2020-2021) which affected the stipend of the scholars. Instead of giving them stipend for 10 months only (5 months per semester), they were given stipend for the whole year. The total approved amount of Php 8,255,272.20 will not be affected.

I hope for a favorable response to this request.

Very truly yours,

ANABELLA B. TULIN
Project Leader, DABIOTECH-C2001


MA. THERESA P. LORETO
Co-Project Leader, DABIOTECH-C2001

Recommending Approval:

NICK FREDDY R. BELLO
OIC-Accounting Division

Approved:

EDGARDO E. TULIN
University President