



ICTMC JOB REQUEST FORM

Filled in by the requesting party		Filled in by ICTMC	
Date filed : February 9, 2022 Dept./Office/Agency : DLABS Requesting Party : GILDA P. NAYRE <div style="text-align: right; font-size: small;">(Name and Signature)</div> Requesting Dept. Head : JETT C. QUEBEC <div style="text-align: right; font-size: small;">(Name and Signature)</div>	Date received : _____ Received by : _____ <div style="text-align: right; font-size: small;">(Name and Signature)</div> Designation/Position : _____		
Please check and specify the nature of Job Request			
<input type="checkbox"/> LAN/Internet <input type="checkbox"/> System/Account Problem <input type="checkbox"/> Mobile/PC Registration (MAC)		<input type="checkbox"/> Computer <input type="checkbox"/> Peripherals (please specify) _____ <input type="checkbox"/> Others (please specify) _____	
Accessories Included		Problem(s)	
2 units Wireless Access Point			
Parts/Materials/Supplies needed			
Specifications & Quantity/Units			
Technical Remarks:			

Inspected by:	Approved by:	Claimed by:
_____ ICTMC Technician Date Signed: _____	<u>SEAN O. VILLAGONZALO</u> ICTMC Head Date Signed: _____	_____ Name and Signature Date Claimed: _____

Vision: A globally competitive university for science, technology, and environmental conservation.
Mission: Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

Page 1 of 1

FM-UCC-01
v1 09-22-2020

No.



ICTMC COMMENTS & SUGGESTION FORM

Filled in by the requesting party	
Service Satisfaction <input type="checkbox"/> 1. Not Satisfied <input type="checkbox"/> 2. Slightly Satisfied <input type="checkbox"/> 3. Moderately Satisfied <input type="checkbox"/> 4. Very Satisfied <input type="checkbox"/> 5. Extremely Satisfied	Comments/Suggestions: <div style="text-align: right; font-size: small;">Name and Signature</div>

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Page 1 of 1

FM-UCC-02
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No.