



05 January 2022

Dr. Edgardo E. Tulin
President
Visayas State University
Visca, Baybay City, Leyte

Thru: Dr. Maria Juliet C. Ceniza
VP for REI

Dear **Dr. Tulin**:

This is to recommend the appointment of **Prof. MANOLO B. LORETO** as Study Leader of the project entitled "**Matching of Performance Indicators of SHS, HEIs, and Industry Skill Sets Needed**" without honorarium, effective March 15 until August 31, 2022. As such Prof. Loreto is expected to perform the following responsibilities with appropriate workload equivalent:

1. Supervise the implementation of the project,
2. Submit progress and evaluation reports to the SLSU as lead agency in the implementation of the project.
3. Manage in the conduct of data gathering, interviews, and online surveys within their areas of assignment in collaboration with the Senior High Schools, HEIs, and Industries.
4. Provide SLSU regular updates of the data gathered.
5. Provide SLSU terminal report upon completion of the project.

In case of any changes in the title, methodology, project site, and/ or budget, the approval should first be sought from the University President upon recommendation by the concerned Office of the Vice-President for Student Affairs and Services, and the Office of the Vice-President for Research, Extension and Innovation.

Thank you for your continued support.

Very truly yours,

ALELI A. VILLOCINO
VP for Students Affairs and Services