



## CLEARANCE

**INSTRUCTION:**

A student who is graduating, transferring, leaving the University or applying for employment is required to accomplish this clearance form in six (6) copies.

| Student Number | Last Name | First Name  | Middle Name | Course and Year |
|----------------|-----------|-------------|-------------|-----------------|
| 18-1-00340     | PITLO     | DAVIE MARIE | CAJES       | BS CHEM - IV    |

Home Address : SIPUPA 1, M. ALFARERO ST., SAN ISIDRO, TAGBILARAN CITY, BOHOL

Telephone Number : pitlodaviemarie@gmail.com

Cellphone Number : 09107743036

Number of Semester in VSU: 8

☒ Graduating ☐ Not Graduating

Date Admitted in VSU : \_\_\_\_\_ Last term enrolled in VSU: \_\_\_\_\_

Date: \_\_\_\_\_

**The University President**

Visayas State University  
Visca, Baybay City, Leyte

Sir:

I am passing this clearance to find out and settle all my academic, monetary, property responsibilities and administrative/disciplinary cases to this University.

MERVIN JUNE B. GASATAN

Signature of Academic Adviser  
Over Printed Name

[Signature]  
Signature of Student

### REASONS FOR CLEARING

- |                                                                   |                                                       |                                                      |
|-------------------------------------------------------------------|-------------------------------------------------------|------------------------------------------------------|
| <input type="checkbox"/> Graduating (Specify degree/course) _____ | <input type="checkbox"/> Financial difficulty         | <input type="checkbox"/> Accepting an outside job    |
| <input type="checkbox"/> Can't get along with students            | <input type="checkbox"/> Low academic grades          | <input type="checkbox"/> Other reasons (write below) |
| <input type="checkbox"/> Can't get along with teachers            | <input type="checkbox"/> Poor/Failing health          | <u>Transfer to other school/university</u>           |
| <input type="checkbox"/> Death of parent or guardian              | <input type="checkbox"/> Find academic work difficult | _____                                                |

**WE CERTIFY THAT** this student is cleared of academic, monetary, property and administrative/disciplinary cases/responsibilities.

### Signature Over Printed Name

1. ELIZABETH S. QUEVEDO  
Department Head

4. VICENTE A. GILOS  
Chief Librarian

7. MANOLO B. LORETO  
Dean of Students

2. MA. THERESA P. LORETO  
College Dean  
(for Undergraduate Students only)

5. QUEEN-EVER Y. ATUPAN  
Cashier

8. EDGARDO E. TULIN  
University President

3. \_\_\_\_\_  
Graduate School Dean  
(for Graduate Students only)

6. MARWEN A. CASTAÑEDA  
University Registrar

Distribution of copies: 1-Registrar, 1-Student, 1-Dean of Students, 2-Cashier, 1-College Dean