



VISAYAS
STATE UNIVERSITY



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QUALITY RECORDS MATRIX

Department/Unit: National Abaca Research Center (NARC) Record Year: 2022 Update as of: July 1 – September 30, 2022

#	MOTHER PROCEDURE	FORM NO.	RECORD TITLE	LOCATION	ORIGINATOR	ACTIVE	INACTIVE
1.	PM-OOP-01	FM-OOP-03	Communication To: Dr. RTPiamonte RE: RE: BS Biotech Internship	Shelves # 1, Data filer #01 (2022)	VSU	1 Year	N/A
2.	PM-OOP-01	FM-OOP-01	Memorandum # 497 To: Dr. Daniel Leslie S. Tan RE: Designation as OIC, VSU dated July 2-10, 2022	Shelves # 1, Data filer #01 (2022)	VSU	1 Year	N/A
3.	PM-OOP-01	FM-OOP-01	Memorandum # 77 To: All VP's, Chancellor , College Deans, Directors & Dept. Office Heads RE: Brief Process Flow & Deadline of Submissions of OPCR & IPCR	Shelves # 1, Data filer #01 (2022)	VSU	1 Year	N/A
4.	PM-OOP-01	FM-OOP-03	Communication To: Dr. Edgardo E. Tulin RE: 2022 VSU Alumni Homecoming Host Meeting July 13, 2022	Shelves # 1, Data filer #01 (2022)	VSU	1 Year	N/A
5.	PM-OOP-01	FM-OOP-01	Memorandum # 81 To: College Deans, Chancellor , Directors RE: Submission of all Academic requirements for Graduation and Final Clearance for 2 nd Sem 2021- 2022	Shelves # 1, Data filer #01 (2022)	VSU	1 Year	N/A
6.			Customer Feedback Report NARC Month of June 2022	Shelves # 1, Data filer #01 (2022)	VSU	1 Year	N/A

Vision:
Mission:

A globally competitive university for science, technology, and environmental conservation.
Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.