



VISAYAS
STATE UNIVERSITY



MILITARY SCIENCE AND TACTICS UNIT
NATIONAL SERVICE TRAINING PROGRAM
Visca, Baybay City, Leyte
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06 December 2023

Dr. Eusebio R. Lina Jr.

Head, Department of Mathematics

Visayas State University - College of Arts and Sciences

Dear Sir,

The VSU Baybay Reserve Officer Training Corps (ROTC) Unit, Visca, Baybay City, after the completion of the NSTP common modules, will be having its separate instruction for its Military Science modules. This will be done through series of lectures and drills to effectively train and develop its student cadets.

In this connection, we request your kind approval to allow us to utilize rooms from your college for the conduct of said lectures. These activities are programmed for all the remaining Saturdays of First Semester, Academic Year 2023-2024, from 7 o'clock to 11 o'clock in the morning.

We are hoping to use the rooms due to its ample seating capacity and environment that is suitable for instruction and learning. Rest assured that said facilities and equipment will be handled accordingly and left in good condition every after use.

We hope that this request merit your consideration and approval.

Thank you very much and more power.

Respectfully,

NOEL A. CAGASAN
GSC (INF) PA
Commandant

Noted by:

JOY A. BELLEN
Director, NSTP

Approved

Dr. Eusebio R. Lina Jr.

Head, Department of Mathematics

Visayas State University, CAS