



REPORT OF GRADE COMPLETION

O.R.# 0659286
Date 7/6/23
Amount ₱ 25.00

	Date	Signature
Posted in:		
Stud. Perm Rec	___	___
Grade Sheet	___	___
Form 19	___	___
Computer	___	___

Date Issued : 7/6/23 Valid Until: 1st sem 2023-2024 Issued by: [Signature]
Incomplete Grades Obtained : 1st Semester 2022-2023
Course No. and Descriptive Title: AGRO 242e Advanced Legume Production Unit: 3
Name of Professor : DR. Berta C. Ratilla Department/Division: Agronomy
College (where subjects belong) : Agriculture and Food Science

Stud. No.	Name of Student (Note: Good for one student only.)			Course & Year	Course No./ Subject	Grade Upon Completion	Remarks
	Family Name	First Name	Middle Name				
18-1-02151	CASTRO	PRINCESS GEREMIE	LAHI	MAGD/ B-AGRO	AGRO 242e	2.25	<u>Pass</u>
Submitted by:				Approved :		Received by:	
<u>[Signature]</u> Instructor/Professor's Signature Over Printed Name Date: <u>11/21/2023</u>				<u>[Signature]</u> Department Head Signature Over Printed Name Date: <u>11/21/2023</u>		Registrar's Office Signature Over Printed Name Date: _____	
Distribution of Approved Copy: 1 Registrar, 1 Student, 1 Dept. Head							



VISAYAS
STATE UNIVERSITY



DEPARTMENT OF
AGRONOMY

November 22, 2023

Dr. Beatriz S. Belonias

Vice President for Academic Affairs

Visayas State University

Visca, Baybay City, Leyte

Thru: The Registrar's Office

Dear **Dr. Belonias**,

Good day!

I would like to request reconsideration to accept this completion grade of my student, **Ms. Castro, Princess Geremie L.**, a **MAGDev Agro-2 student**, who got an INC grade in AGRO242e last 1st sem 2022-2023. Because of illness and recently gave birth to a child, she just submitted her lacking requirements yesterday afternoon. Likewise, I had a class and since I still have to check her submissions yet, I was not able to let our utility submit this document yesterday for it was already 5pm, hence this request.

Thank you very much.

Respectfully yours,

BERTA C. RATILLA

Professor IV

Department of Agronomy

Visayas State University

Recommending Approval:

DIONESIO M. BAÑOC

Department Head

Department of Agronomy

APPROVED:

BEATRIZ S. BELONIAS

Vice President for Academic Affairs

DEPARTMENT OF AGRONOMY

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