



OBLIGATION REQUEST AND STATUS

VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte

Annex G

No.: MOOE

Date: December 12, 2022

Payee: VSU

Office: Gasoline Station

Address: Visca, Baybay City, Leyte

Responsibility Center

Particulars

MFO/PAP

UACS Code / Expenditure

Amount

VSU- IP- 2021-3

100 Liters Diesel

Total

PhP8,8

PhP8,8

Certified: Charges to appropriation/allotment

necessary, lawful and under my direct supervision and supporting documents valid, proper and legal

Certified: Allotment available and obligated for the purpose/adjustment necessary as indicated above

Signature

Printed Name

Position

Date

DIONESIO M. BAÑOC

Project Leader

Signature

Printed Name

Position

Date

ALICIA M. FLORES

Head, Budget Unit/Authorized Representative

STATUS OF OBLIGATION

Reference		Amount			
Date	Particulars	ORS/JEV/RCI/RADAI No.	Obligation	Payment	Not Yet Due
	Obligations		PhP8,800.00		PhP8,800.00
	Totals		PhP8,800.00		PhP8,800.00

A. Certified: Expenses/Cash Advance necessary, lawful and incurred under my direct supervision.

DIONESIO M. BANOC

Project Leader

B. Accounting Entry:

Account Title	UACS Code	Debit	Credit

C. Certified:

- ☐ Cash available
- ☐ Subject to Authority to Debit Account (when applicable)
- ☐ Supporting documents complete and amount claimed proper

D. Approved for Payment

Signature

Printed Name

Position

Date

NICK FREDDY R. BELLO

Head, Accounting Office

Signature

Printed Name

Position

Date

EDGARDO E. TULIN

President

E. Receipt of Payment

Check/ ADA No. :	Date :	Bank Name & Account Number:	JEV No.
Signature :	Date :	Printed Name:	Date
Official Receipt No. & Date/Other Documents			

Entity Name DISBURSEMENT VOUCHER				Fund Cluster : Date : 12-DEC-22 DV No. :	
Mode of Payment		<input type="checkbox"/> MDS Check <input type="checkbox"/> Commercial Check <input type="checkbox"/> ADA <input type="checkbox"/> Others (Please specify)			
Payee		VSU Gasoline Station		TIN/Employee No.:	
Address		Visca, Baybay City, Leyte			
Particulars		Responsibility Center		MFO/PAP	
100 Liters Diesel and as per supporting papers attached in the total amount of		VSU-IP-2021-03		8,800.00	
Amount Due				8,800.00	
A. Certified: Expenses/Cash Advance necessary, lawful and incurred under my direct supervision.					
DIONESIO M. BANOC Project Leader					
B. Accounting Entry:					
Account Title		UACS Code		Debit	
Credit					
C. Certified:			D. Approved for Payment		
<input type="checkbox"/> Cash available <input type="checkbox"/> Subject to Authority to Debit Account (when applicable) <input type="checkbox"/> Supporting documents complete and amount claimed proper					
Signature		Signature		Signature	
Printed Name		Printed Name		Printed Name	
Position		Position		Position	
Date		Date		Date	
E. Receipt of Payment					
Check/ADA No. :		Date :		Bank Name & Account Number:	
Signature :		Date :		Printed Name:	
Official Receipt No. & Date/Other Documents				JEV No.	
				Date	