

CASA  
DIV.

VIS

# DISBURSEMENT VOUCHER

Cluster :

101-TRUST

Date : July 20, 2022

DV No. :

Mode of Payment ☐ MDS Check ☒ Commercial Check ☐ ADA ☐ Others (Please specify)

Payee **Ma. Melissa F. Mendoza** TIN/Employee No.: ORS/BURS No.:

Address **Baybay City, Leyte**

Particulars	Responsibility Center	MFO/PAP	Amount
TO REPLENISHMENT OF PETTY CASH ADVANCE UNDER FUND 101-GEN. FUND-MOOE AS PER SUPPORTING PAPERS HERETO ATTACHED IN THE AMOUNT OF .....			P 3,973.10
<b>FUND 101-TRUST-MOOE</b>			
<b>Amount Due</b>			P 3,973.10

A. Certified: Expenses/Cash Advance necessary, lawful and incurred under my direct supervision.

**QUEEN-EVER Y. ATUPAN**

Sup. Admin. Officer

Printed Name, Designation and Signature of Supervisor

B. Accounting Entry:

Account Title	UACS Code	Debit	Credit

C. Certified:

- ☐ Cash available  
☐ Subject to Authority to Debit Account (when applicable)  
☐ Supporting documents complete and amount claimed proper

D. Approved for Payment

Signature		Signature	
Printed Name	<b>NICK FREDDY R. BELLO</b>	Printed Name	<b>EDGARDO E. TULIN</b>
Position	Accountant II OIC Head, Accounting Unit/Authorized	Position	President Agency Head/Authorized Representative
Date		Date	

E. Receipt of Payment

Check/ADA No. :		Bank Name & Account Number:		JEV No.
Signature :		Printed Name:		Date
<b>Ma. Melissa F. Mendoza</b>				
Official Receipt No. & Date/Other Documents				